COS 102
SANITATION PROCEDURES

Course Description
This course is a study of the various methods of sanitation used in the salon with emphasis on the importance of sanitation disinfection and sterilization in the practice of cosmetology.

3 Credit Hours

Course Focus
Student will learn to practice all safety and sanitation laws as it is stated by the State Board of Cosmetology.

Text and References
Salon Fundamentals by Pivot Point International
ISBN 978-1-934636-66-4
2nd Edition 1st Printing, June 2010

Course Goals
The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives.

1. apply shampoo pediculicide
2. classify types of infection
3. reduce common use of towels
4. reduce common drinking cups
5. detect act of coughing or sneezing
6. classify unclean hands and implements
7. analyze local infection
8. understand infection control
9. check open sores
10. recommend head lice treatment
11. recognize parasites external
12. define AIDS virus
13. define hepatitis B virus
14. categorize types of viruses
15. understand staphylococci bacteria
16. understand bacteria types
17. check spreading infections
18. formulate bleeding/wound procedure
19. implement eye injury procedures
20. identify choking/fainting procedures
21. analyze bloodborne pathogens
22. identify chemical/electrical burns
23. analyze general infection
24. file sterilization procedures
25. explain blood spill procedures
26. exhibit EPA guidelines
27. exhibit osha guidelines
28. establish proper ventilation
29. apply universal precautions
30. cultivate basic handwashing
31. create sanitation control
32. create infection control
33. categorize passive immunity
34. establish sanitation guidelines
35. categorize natural immunity
36. define micro biology
37. define bacilla bacteria
38. translate non-pathogenic bacteria
39. translate pathogenic bacteria
40. transcribe single-cell bacteria
41. understand cocci bacteria
42. translate streptococci bacteria
43. define diplococci bacteria
44. define bacilli bacteria
45. define spirilla bacteria
46. adhere active stage bacteria
47. adhere inactive stage bacteria
48. analyze bacteria movement

**Student Contributions**
Each student will review all materials pertaining to the general rules and regulations of safe and sanitation measures.

**Course Evaluation**
Student is evaluated through a series of written and practical assignments

**Course Schedule**
3 Cr (3 lect/pres lab.0) other)

The class meets for 3 lecture/presentation hours per week. Lab activities are set during clinical hours.

**Student Contributions**
In order for student to acquire necessary information to be successful in this course, student will be required to attend all scheduled class times, perform hands on activities and complete all written assignments, quizzes and chapter tests.

**Course Evaluation**
Average of 3 work-book assignments 20% of final grade
Average of 3 rubric/hands-on assignments 20% of final grade
Average of 7-12 quizzes 20% of final grade
Average of 3 chapter tests 20% of final grade
Final Examination 20% of final grade

The grading scale is as follows:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89</td>
<td>B</td>
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<tr>
<td>70 - 79</td>
<td>C</td>
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<tr>
<td>60 - 69</td>
<td>D</td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
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</tbody>
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Approved by:  Kenneth Flick
Developed/Revised:  4/26/2013

Ken Flick, Division Dean for Business/Industrial Division
ADA STATEMENT
The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

ACADEMIC MISCONDUCT
There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student’s responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office, and the Learning Resources Center.

ATTENDANCE
The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

- Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Reinstatement requires the signature of the division dean.

In the event it becomes necessary for a student to withdraw from the course OR if a student stops attending class, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion.

When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdrawal the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance or under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.
- A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.

A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.

HAZARDOUS WEATHER
In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ
98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

EXTRA:

**Emergency Text Message Alert**

Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancellations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to [www.tcl.edu](http://www.tcl.edu). On the homepage, click on “emergency TextAlert at TCL” and fill out the form or go to [www.tcl.edu/textalert.asp](http://www.tcl.edu/textalert.asp)

**BROADCAST LEARNING FORMAT:** This class is being taught in a broadcast learning format. Images and word of class participants may be transmitted live or on a delayed basis to other locations. Classes may be rebroadcast due to extenuating circumstance.