COURSE DESCRIPTION

This course is a study of the various methods of sanitation used in the salon with emphasis on the importance of sanitation disinfection and sterilization in the practice of cosmetology.

3 Credits

COURSE FOCUS

Student will learn to practice all safety and sanitation laws as it is stated by the State Board of Cosmetology.

TEXT AND REFERENCES

Salon Fundamentals by Pivot Point International
ISBN 978-1-934636-66-4
2nd Edition 1st Printing, June 2010

COURSE GOALS

The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives.

1. apply shampoo pediculicide
2. classify types of infection
3. reduce common use of towels
4. reduce common drinking cups
5. detect act of coughing or sneezing
6. classify unclean hands and implements
7. analyze local infection
8. understand infection control
9. check open sores
10. recommend head lice treatment
11. recognize parasites external
12. define AIDS virus
13. define hepatitis B virus
14. categorize types of viruses
15. understand staphylococci bacteria
16. understand bacteria types
17. check spreading infections
18. formulate bleeding/wound procedure
19. implement eye injury procedures
20. identify choking/fainting procedures
21. analyze bloodborne pathogens
22. identify chemical/electrical burns
23. analyze general infection
24. file sterilization procedures
25. explain blood spill procedures
26. exhibit EPA guidelines
27. exhibit osha guidelines
28. establish proper ventilation
29. apply universal precautions
30. cultivate basic handwashing
31. create sanitation control
32. create infection control
33. categorize passive immunity
34. establish sanitation guidelines
35. categorize natural immunity
36. define microbiology
37. define bacilla bacteria
38. translate non-pathogenic bacteria
39. translate pathogenic bacteria
40. transcribe single-cell bacteria
41. understand cocci bacteria
42. translate streptococci bacteria
43. define dipplococci bacteria
44. define bacilli bacteria
45. define spirilla bacteria
46. adhere active stage bacteria
47. adhere inactive stage bacteria
48. analyze bacteria movement
STUDENT CONTRIBUTION

Each student will review all materials pertaining to the general rules and regulations of safe and sanitation measures. In order for student to acquire necessary information to be successful in this course, student will be required to attend all scheduled class times, perform hands on activities and complete all written assignments, quizzes and chapter tests.

COURSE EVALUATION

Student is evaluated through a series of written and practical assignments
Average of 3 work-book assignments 20% of final grade
Average of 3 rubric/hands-on assignments 20% of final grade
Average of 7-12 quizzes 20% of final grade
Average of 3 chapter tests 20% of final grade
Final Examination 20% of final grade

The grading scale is as follows:
90 - 100 = A
80 - 89 = B
70 - 79 = C
60 - 69 = D
Below 60 = F

COURSE SCHEDULE

The class meets for 3 lecture/presentation hours per week. Lab activities are set during clinical hours.

Approved by: _Kenneth Flick______________________________Developed/Revised: 11/24/2014
Ken Flick, Division Dean for Business & Industrial Divisions
ADA STATEMENT

The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

ACADEMIC MISCONDUCT

There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student’s responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office, and the Learning Resources Center.

ATTENDANCE

The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

- Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Reinstatement requires the signature of the division dean.

In the event it becomes necessary for a student to withdraw from the course OR if a student stops attending class, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion. When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdraw the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance OR under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.

- A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.

A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.
HAZARDOUS WEATHER

In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

EMERGENCY TEXT MESSAGE ALERT

Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancelations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to www.tcl.edu. On the homepage, click on “emergency TextAlert at TCL” and fill out the form or go to www.tcl.edu/textalert.asp

SYLLABUS SAFETY ADDENDUM

Purpose

The purpose of this safety addendum is to provide each student with safety guidelines during an incident, emergency, or disaster at TCL. In addition, it provides students guidelines for lockdown procedures, evacuation procedures, and active shooter.

Definition

An incident is any event, potential or actual, that may impact normal operations but has no immediate health or life threatening consideration or serious effect on the overall functional capacity of the College. An event of this nature should be reported to the Office of the Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.

An emergency is any incident, potential or actual, which may endanger life or health or which affects an entire building or buildings, and will disrupt the overall operations of the College. Outside emergency services will probably be required, as well as major efforts from campus support services. Major policy considerations and decisions will usually be required from the college administration during times of crises. An emergency should be reported immediately by directly using 911 if life or health/injury considerations exist and then to the Office of the President or Vice President for Administrative Services as quickly as possible. Also notify the off-site campus administrator if applicable.

A disaster is any event or occurrence that has taken place and has seriously impaired or halted the operations of the College. In some cases, mass personnel casualties and severe property damage may be sustained. A coordinated effort of all campus-wide resources is required to effectively control the situation. Outside emergency services will be essential. In all cases of disaster, an Emergency Control Center will be activated, and the appropriate support and operational plans will be executed. The disaster should be immediately reported, first by calling 911 and then to the Office of the President or Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.
Types of Emergencies

- Hurricane
- Tornado
- Fire
- Biochemical or Radiation Spill
- Explosion/Bomb
- Downed Aircraft (crash which directly impacts campus operations)
- Utility Failures
- Violent or criminal behavior
- Psychological Crisis

Procedures

Active Shooter

Building Evacuation
1. Building evacuations occur when an alarm sounds and/or upon notification by Security or the Emergency Director.
2. When the building evacuation alarm is activated during an emergency, individuals should exit according to the building evacuation plan and alert others to do the same.
3. Once outside, individuals should proceed to a clear area that is at least 500 feet away from the affected building. Streets, fire lanes, hydrant areas and walkways should be kept clear for emergency vehicles and personnel.
4. Individuals should not return to an evacuated building unless told to do so by Security or the Emergency Director.
5. Individuals should assist persons with disabilities in exiting the building. Elevators are reserved for disabled persons.

Campus Evacuation
1. A uniformed Security Guard, the Emergency Director, or an Emergency Resource Team member will announce evacuation of all or part of the campus grounds.
2. All persons (students and staff) are to immediately vacate the campus, or in the case of a partial evacuation relocate to another part of the campus grounds as directed.

Lockdown
1. Clear the halls
2. Report to the nearest classroom/office
3. Assist those needing special assistance
4. Ensure classroom/office doors are closed and locked
5. Turn off lights
6. Stay away from doors and windows (out of the line of sight)
7. BE QUIET and follow instructor’s directions
8. Silence cell phones
9. Wait for the “All Clear” before leaving

Developed/Revised: November 2014