Course Description
This course is the study of the structure and composition of hair, including the analysis and treatment of certain conditions the hair and scalp with emphasis on preserving the health and beauty of the scalp and hair.
0 Cr (0 lect/pres, 0 lab, 0 other)

Course Focus
Student will be able to analysis hair, and scalp conditions to be able to treat in a professional manner

Text and References
Salon fundamentals
ISBN 0-615-11288-0
12th. printing 2007

Course Goals
The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives. (*designates a CRUCIAL goal)
1. define hair theory
2. categorize hair parts
3. proof hair purpose
4. determine hair growth stages
5. understand hair parts
6. define hair characteristics
7. define hair bulb formation
8. study hair follicle shapes
9. determine hair growth formation
10. recognize hair loss
11. recognize common hair disorders
12. observe hair texture differences
13. name melanin types
14. incorporate infection control
15. identify natural hair color
16. graph hair growth
17. explain proper draping
18. explain hair affect factors
19. develop shampooing techniques
20. understand hair structure
21. consider climate affects
22. classify water types
23. incorporate safety control
24. describe hair behavior
25. determine gray hair causes
26. determine melanin location
27. determine acid mantle distincti
28. determine hair structure formation
29. describe keratinization process
30. research primary hair substance
31. describe hair color
32. understand common hair conditions
33. demonstrate professional draping
34. define hair second layer
35. define hair outer covering
36. define hair central core
37. define root sheath attachments
38. understand hair behavior
39. understand common scalp conditions
40. describe pigment deficiency
41. create professional scalp massage
42. define common hair conditions
43. distinguish shampoo types
44. distinguish conditioner types
45. know scalp massage manipulations

Student Contributions
Each student will spend approximately 2.5-5 hours per week preparing for class and completing assignments to turn in weekly. Each week students will turn in assignments as specified on Blackboard. In addition, chapter tests are to be completed as assigned. Students will also complete a final exam/project to demonstrate their knowledge of the material.

Student Attendance Policy: See student handbook within the TCL Catalog.

Approved by: Kenneth Flick
Developed/Revised: 8/2011
Ken Flick, Division Dean for Business/Industrial Division
ADA Statement
The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

Academic Misconduct
There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship. It is the student’s responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification. The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office, and the Learning Resources Center.

Attendance
The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

- Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING. Reinstatement requires the signature of the division dean.
- Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING. Reinstatement requires the signature of the division dean.
- In the event it becomes necessary for a student to withdraw from the course OR if a student stops attending class, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion.
- When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdrawal the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance OR
Under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.
- Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.
- A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.
- A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.

Hazardous Weather
In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWWV 106.9, WLOW 107.9, WZGR 104.9, WFXH 1130 AM, WLTV 101.1, WSOK 1230 AM, WAVE 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

Emergency Text Message Alert
Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancelations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to www.tcl.edu. On the homepage, click on “emergency Text Alert at TCL” and fill out the form or go to www.tcl.edu/textalert.asp