

Technical College of the Lowcountry
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COS 120
MANNEQUIN PRACTICE

COURSE DESCRIPTION

This course covers cosmetology applications including hair shaping, chemical waving, hair styling and hair coloring.

3 Credits (0 lect/pres, 3 lab, 0 other)

COURSE FOCUS

Student will be able to perform hair services in a professional manner.

TEXT AND REFERENCES

A. Salon Fundamentals

ISBN 978-1-934636-66-4

2nd Edition June 2010

B. Salon Fundamentals Stylist

ISBN 978-1-936663-97-2

1st Edition

COURSE GOALS

The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives (Addendum A). (*designates a CRUCIAL goal)

1. acquire hair styling knowledge
2. cultivate related dexterity skills
3. break down mannequin stand
4. construct long hair designs

5. organize haircutting procedure
6. clarify hair cutting principles
7. adhere to safety standards
8. demonstrate long hair graphics
9. use professional blow dryer
10. cut one level hair cut
11. blend layered hair cuts
12. discuss needed tools
13. demonstrate scalp massage techniques
14. compare curved and straight shapes
15. manipulate haircutting tools
16. introduce graduated hair cuts
17. maneuver hot tools
18. demonstrate use of hair pins and clips
19. complete long hair graphics
20. distinguish perm wrapping techniques
21. perform multiple hair cuts
22. review client safety
23. follow instructors directions
24. perform blow drying techniques
25. interpret permanent wave wrap techniques
26. perform uniform layered hair cut
27. inventory student kits
28. grasp fundamentals of hair design
29. exhibit wrapping with permanent wave rods
30. troubleshoot haircutting mistakes
31. practice disinfection techniques
32. adapt to different hair textures
33. observe hair coloring applications
34. work on performance packets
35. decontaminate re-usable tools
36. determine clients face shape
37. learn highlighting techniques
38. demonstrate proper draping
39. obtain chemical application information
40. differentiate types of combs and brushes
41. produce flat pin curls
42. give a diagonal forward hair cut
43. manage curling irons
44. replicate finger waving
45. sequence sanitation measures
46. review long hair graphics

STUDENT CONTRIBUTION

Students will practice hair services on mannequin on a regular basis developing professional skills and techniques. Each student will spend approximately 2.5-5 hours per week preparing for class and completing assignments to turn in weekly.

Each week students will turn in assignments as specified on Blackboard. In addition, chapter tests are to be completed as assigned. Students will also complete a final exam/project to demonstrate their knowledge of the material.

Student Attendance Policy: See student handbook within the TCL Catalog.

COURSE EVALUATION

Your performance objective and exams will be translated to points and the points to grades. There are 92 points possible and grades will be earned as follows:

The grading scale is as follows:

90 - 100= A

80 - 89 = B

70 - 79 = C

60 - 69 = D

Below 60= F

COURSE SCHEDULE

Tuesday, Wednesday and Thursday of each week

The class meets for 4 lecture/presentation hours per week. Course content will be taught in the order that the content goals are presented in the syllabus.

ADA STATEMENT

The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

ACADEMIC MISCONDUCT

There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student's responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the *TCL Student Handbook*, the Division Office, and the Learning Resources Center.

ATTENDANCE

The College's statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

- Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING. Reinstatement requires the signature of the division dean.
- Students taking an online/internet class must sign in **and** communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Reinstatement requires the signature of the division dean.

In the event it becomes necessary for a student to withdraw from the course **OR if a student stops attending class, it is the student's responsibility to initiate and complete the necessary paperwork.** Withdrawing from class may have consequences associated with financial aid and time to completion.

When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdraw the student with a grade of "W", "WP", or "WF" depending on the date the student exceeded the allowed absences and the student's progress up to the last date of attendance

or

under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.

- A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.

A copy of TCL's STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.

HAZARDOUS WEATHER

In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVW 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

EMERGENCY TEXT MESSAGE ALERT

Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancelations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to www.tcl.edu. On the homepage, click on “emergency Text Alert at TCL” and fill out the form or go to www.tcl.edu/textalert.asp

SYLLABUS SAFETY ADDENDUM

Purpose

The purpose of this safety addendum is to provide each student with safety guidelines during an incident, emergency, or disaster at TCL. In addition, it provides students guidelines for lockdown procedures, evacuation procedures, and active shooter.

Definition

An incident is any event, potential or actual, that may impact normal operations but has no immediate health or life threatening consideration or serious effect on the overall functional capacity of the College. An event of this nature should be reported to the Office of the Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.

An emergency is any incident, potential or actual, which may endanger life or health or which affects an entire building or buildings, and will disrupt the overall operations of the College. Outside emergency services will probably be required, as well as major efforts from campus support services. Major policy considerations and decisions will usually be required from the college administration during times of crises. An emergency should be reported immediately by directly using 911 if life or health/injury considerations exist and then to the Office of the President or Vice President for Administrative Services as quickly as possible. Also notify the off-site campus administrator if applicable.

A disaster is any event or occurrence that has taken place and has seriously impaired or halted the operations of the College. In some cases, mass personnel casualties and severe property damage may be sustained. A coordinated effort of all campus-wide resources is required to effectively control the situation. Outside emergency services will be essential. In all cases of disaster, an Emergency Control Center will be activated, and the appropriate support and operational plans will be executed. The disaster should be immediately reported, first by calling 911 and then to the Office of the President or Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.

Types of Emergencies

☐ Hurricane

- ☒ Tornado
- ☒ Fire
- ☒ Biochemical or Radiation Spill
- ☒ Explosion/Bomb
- ☒ Downed Aircraft (crash which directly impacts campus operations)
- ☒ Utility Failures
- ☒ Violent or criminal behavior
- ☒ Psychological Crisis

Procedures

Active Shooter

Run/hide/fight (<http://www.fbi.gov/about-us/cirg/active-shooter-and-mass-casualty-incidents/run-hide-fight-video>)

Building Evacuation

1. Building evacuations occur when an alarm sounds and/or upon notification by Security or the Emergency Director.
2. When the building evacuation alarm is activated during an emergency, individuals should exit according to the building evacuation plan and alert others to do the same.
3. Once outside, individuals should proceed to a clear area that is at least 500 feet away from the affected building. Streets, fire lanes, hydrant areas and walkways should be kept clear for emergency vehicles and personnel.
4. Individuals should not return to an evacuated building unless told to do so by Security or the Emergency Director.
5. Individuals should assist persons with disabilities in exiting the building. Elevators are reserved for disabled persons

Campus Evacuation

1. A uniformed Security Guard, the Emergency Director, or an Emergency Resource Team member will announce evacuation of all or part of the campus grounds.
2. All persons (students and staff) are to immediately vacate the campus, or in the case of a partial evacuation relocate to another part of the campus grounds as directed.

Lockdown

1. Clear the halls
2. Report to the nearest classroom/office
3. Assist those needing special assistance
4. Ensure classroom/office doors are closed and locked
5. Turn off lights
6. Stay away from doors and windows (out of the line of sight)
7. BE QUIET and follow instructor's directions
8. Silence cell phones
9. Wait for the "All Clear" before leaving