ECD 108
FAMILY & COMMUNITY RELATIONS

COURSE DESCRIPTION

This course is an overview of techniques and materials for promoting effective family/program partnerships to foster positive child development. Emphasis is on availability and accessibility of community resources and on developing appropriate communication skills.

3 Credits  (3 lect/pres, 0 lab, 0 other)
Prerequisite: ECD 101, RDG 100.

COURSE FOCUS

In this course, students will explore the many relationships involved in the early childhood profession including those outside of the classroom itself.

TEXT AND REFERENCES


COURSE GOALS

The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives. (*designates a CRUCIAL goal)

1. Identify different ABC quality rating levels
2. Identify outside space design criteria
3. Identify supply/equipment and management guidelines
4. Characterize teacher developmental stages
5. List site selection considerations
6. List administrative tasks
7. List internal and external funding sources
8. Contrast for profit, not for profit, military and family childcare finances
9. Contrast space needs and space arrangements
10. Determine early childhood salary issues and solutions
11. Assess interpersonal and organizational status
12. Classify advocacy issues and strategies
13. Compare assessing, documenting and reporting children’s progress methods
14. Describe personnel evaluation methods
15. Critique early childhood program policies
16. Develop clientele portfolio
17. Explain community support services
18. Explain marketing and public relations strategies
19. Illustrate administrative organization
20. Illustrate staff selection, training and retention criteria
21. Interpret administrative styles
22. Address intervention, inclusion, and prevention programs
23. Address parent partnership and communication strategies
24. Apply early childhood developmental viewpoints
25. Apply supervision techniques
26. Apply NAEYC Code of Ethical conduct
27. Differentiate childcare board functions
28. Use program evaluation criteria

Upon completion of this course the student will be able to:

1. Describe the role of parents and teachers as partners in the total development of the child, recognizing cultural diversity as a critical element in sensitive, responsive early childhood environments. (NAEYC 2a-2c)
2. Identify elements that facilitate productive parent/ teacher conferences or home visits, recognizing the emotional responses and protective urges of parents and developing ways to work effectively with them. (NAEYC1b, 2c, 3c, 3d)
3. Identify elements of effective parent education workshops. (NAEYC 1b, 2a, 4a, 4c)
4. Identify resources to support families in the community. (NAEYC 2b, 2c)
5. Describe characteristics of family life and external factors causing stress on family life. (NAEYC 2a)
6. Identify methods teachers may use to convey interest, information, and support to families. (NAEYC 2a, 2c)
7. Create a plan to effectively engage families in an early childhood setting. (NAEYC 2a-2c, 5c, 4b)

Course Outcomes and Competencies

**Intended Course Outcome #2**: Students will be able to describe strategies to build and strengthen family and community relationships.

**Course Competency 2b**: Students will be able to examine strategies to support and engage families and communities through respectful, reciprocal relationships.

**Performance Measurement Instrument and Success criteria**: Students will successfully complete a family engagement plan.

**STUDENT CONTRIBUTION**

For this course to run properly, the student is expected to be prepared for each class, including, but not limited to, reading assignments and class assignments. Attendance is a great contributor to student success in this course.
COURSE EVALUATION

Specific Assignments: Grading
All assignments will be graded for accuracy. All assignments will be graded for accuracy. No late assignments will be accepted. All assignments are due via Blackboard and will only be graded using this method of submission.

Exam 100
Introduction 15
Module Assignments 390
Discussion Questions 195
Family Interview 100
Family Engagement Plan 200
Total Possible Points 1000

GRADING METHODOLOGY
The final grade must be 70 or more (a grade “C” or better) in order to pass the course and progress to the next course. Students absent from an examination or presentation will receive a “0” grade for the examination unless other arrangements are made with the individual instructor prior to the examination or presentation day or on the examination or presentation day before the test/presentation is scheduled to be given.

The student is responsible for notifying the instructor for the reason of the absence. It is also the responsibility of the student to contact the appropriate instructor to arrange to make up the examination. Arrangements may be completed by telephone.

If the instructor is not available, a message should be left on the instructor’s voice mail AND with another member of the faculty or administrative assistant. The make-up exam will be scheduled and the instructor will decide the method of examination. Messages sent by other students are unacceptable.

COURSE SCHEDULE
The class meets for 3 lecture/presentation hours per week.

Approved by: Kenneth Flick
Developed/Revised: 9/15/2014
Ken Flick, Division Dean for Business/Industrial Division
ADA STATEMENT

The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

ACADEMIC MISCONDUCT

There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student’s responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office, and the Learning Resources Center.

ATTENDANCE

The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

- Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.
- Reinstatement requires the signature of the division dean.

In the event it becomes necessary for a student to withdraw from the course OR if a student stops attending class, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion.

When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdraw the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance or under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.

- A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.

A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.
HAZARDOUS WEATHER

In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

EMERGENCY TEXT MESSAGE ALERT

Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancelations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to www.tcl.edu. On the homepage, click on “emergency TextAlert at TCL” and fill out the form or go to www.tcl.edu/textalert.asp