ENG 032
Developmental English

Course Description
Developmental English is an intensive review of grammar and usage; mechanics of punctuation, spelling, and capitalization; sentence structure; and the writing process. Evidence of planning, organizing, and drafting, editing, and revising are emphasized in this course along with a study of difference modes of writing for a variety of rhetorical situations. Class must be taken in conjunction with the workshop.

Prerequisite: a minimum writing score of 30 on ASSET or 30 on COMPASS.

3.0 Cr (3.0 lect/pres, 0 lab, 0 other)

Course Focus
ENG 032 is especially helpful to those who want to improve their basic language proficiency. Better English skills, whether oral or written, can enhance academic performance as well as improve employability.

Text and References
Or

ENG 032 CORE CURRICULUM COMPETENCIES

Developmental English (ENG 032) is the first of two developmental courses that help students to build their writing communication skills in preparation for college-level English courses. To successfully complete the course, the student must demonstrate the ability to effectively use the rules of conventional grammar and syntax to

- Construct clear, concise sentences
- Develop an effective topic sentence
- Develop, organize, and edit a basic paragraph with sufficient details
Course Goals
The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives. (*designates a CRUCIAL goal)

1. Complete chapter exercises
2. Identify subjects and verbs
3. Conjugate verbs
4. Identify and correct verb errors *
5. Use correct verb tense *
6. Construct simple sentences
7. Use appropriate end marks *
8. Utilize pre-writing strategies
9. Implement paragraph development plan
10. Write well developed paragraphs *
11. Employ proofreading strategies
12. Identify and correct subject verb agreement errors
13. Use correct subject verb agreement *
14. Identify and correct fragment errors
15. Identify and correct run on sentences
16. Recognize sentence types
17. Construct complex sentences *
18. Construct compound sentences *
19. Use sentence variety *
20. Detect and correct pronoun errors
21. Use pronouns correctly
22. Recognize and correct faulty parallelism *
23. Distinguish commonly confused words
24. Employ precise diction *
25. Polish written works

Student Contributions
Each student will spend at least 6 hours per week preparing for class. Attendance is critical in this class.(See TCL Attendance Policy in the Student Handbook)

Students should complete assigned readings and other homework prior to class time and be prepared to participate in discussions at the direction of the instructor.

Out-of-class assignments are due on the specified due date at the start of class.

Students must abide by those policies and procedures set forth by the Technical College of the Lowcountry to govern student behavior and performance in the classroom setting.

TCL's grading scale is:
90 - 100 = A
80 - 89 = B
70 - 79 = C
60 - 69 = D
Below 60 = F

Course Evaluation
For the student to successfully complete ENG 032, he or she must earn:

* a 70 percent average of graded class assignments

* a 75 percent score on the common GRAMMAR TEST, and

* a score of 14 on the common WRITING PLACEMENT TEST

* Graded class assignments will be scored using the grading scale of the Technical College of the Lowcountry.

Course Schedule
The class meets for 3 lecture/presentation hours per week.

ADA STATEMENT
The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

ACADEMIC MISCONDUCT
There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student’s responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office, and the Learning Resources Center.

ATTENDANCE
The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

• Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.

• Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.

• Reinstatement requires the signature of the division dean.

• In the event it becomes necessary for a student to withdraw from the course OR if a student stops attending class, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion.
• When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdrawal the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance or
• Under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.
• Absences are counted from the first day of class. There are no "excused" absences. All absences are counted, regardless of the reason for the absence.
• A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.
• A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.

HAZARDOUS WEATHER
In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVL 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp

EMERGENCY TEXT MESSAGE ALERT
Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. Participants receive immediate notification of emergency events and weather cancelations via text messaging on their cell phones. Participants can also opt in to receive non-emergency news and announcements. Go to www.tcl.edu. On the homepage, click on “emergency TextAlert at TCL” and fill out the form or go to www.tcl.edu/textalert.asp

GRADING METHODOLOGY
The final grade must be 70 or more (a grade “C” or better) in order to pass the course and progress to the next course. Students absent from an examination or presentation will receive a “0” grade for the examination unless other arrangements are made with the individual instructor prior to the examination or presentation day or on the examination or presentation day before the test/presentation is scheduled to be given.

The student is responsible for notifying the instructor for the reason of the absence. It is also the responsibility of the student to contact the appropriate instructor to arrange to make up the examination. Arrangements may be completed by telephone.

If the instructor is not available, a message should be left on the instructor’s voice mail AND with another member of the faculty or administrative assistant. The make-up exam will be scheduled and the instructor will decide the method of examination. Messages sent by other students are unacceptable.

Revised: 11/7/12

Reviewed/Approved by Dean of Arts & Sciences 11/7/12