Technical College of the Lowcountry  
921 Ribaut Rd.  
Beaufort, SC 29901  

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RAD136  
Radiographic Procedures II  
Spring 2015

Course Description  
RAD 136 Radiographic Procedures II  
Lec. 2 Lab. 3 Cr. 3  
This course introduces the clinical environment of the hospital by providing basic use of radiographic equipment and routine radiographic procedures.  
Prerequisites: BIO 210, RAD 101, RAD 130, RAD 150.  
Corequisites: BIO 211, ENG 101, RAD 110, RAD 136.

Course Focus  
This course introduces the clinical environment of the hospital by providing basic use of radiographic equipment and routine radiographic procedures.

Text  


Recommended  
Course Goals
The following list of course goals will be addressed in the course. These goals are directly related to the performance objectives. (*designates a CRUCIAL goal)

1. evaluate position projection criteria*
2. evaluate various radiographs
3. administer standard precautions
4. choose cervical and thoracic structures
5. consider alternative modalities and procedures
6. consider image quality factors*
7. consider patient positioning*
8. critique drawings and radiographs
9. demonstrate patient motion and safety
10. demonstrate positioning and radiographic technique
11. compute technical factors
12. improve radiographic image
13. locate lumbar spine sacrum and coccyx aspects
14. locate specific joints
15. produce specific position radiographs
16. use distraction techniques
17. use immobilization devices
18. utilize imaging control methods
19. specify cervical and thoracic features
20. recommend alternative projections
21. recognize positioning and exposure errors*
22. name radiographic criteria
23. list patient dose ranges
24. list pathologic and contraindications
25. discern radiographic appearances and signs
26. discern pathologic indications
27. define key terms and concepts*
28. identify anatomic structure
29. identify topographic landmarks
30. describe contrast media reactions
31. differentiate lower gastrointestinal system
32. differentiate specific anatomy*
33. distinguish spine radiographs
34. review shielding techniques
35. modify position and exposure factors
36. analyze image projection*
37. apply evaluation criteria
38. discuss digital imaging
39. discuss facility positioning and protocols
40. discuss safety concerns
**Student Contributions**

Students will complete any assignments and turn them in to the instructor prior to the start of each class session. *Students will be responsible for any online component associated with this class.*

Classes are designed to employ a variety of teaching techniques. In order to maximize learning, required readings should be done prior to class. If a student is falling behind in clinical performance and/or academic achievement, it is imperative to seek immediate assistance from the instructor.

**Course Evaluation**

- Exams (4-6) 30%
- Practical’s (5-6) 30%
- Quizzes (4-6) 20%
- Final 20%
- Total 100%

**Course Schedule**

- Location: Building 4, Room 210
- Lecture: Wednesday 1:00p-3:00p
- Labs: Wednesday / 9-12am or 3-6pm, as assigned by lab schedule

**ADA STATEMENT**

The Technical College of the Lowcountry provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the counselor for students with disabilities at (843) 525-8228 during the first ten business days of the academic term.

**ATTENDANCE**

The College’s statement of policy indicates that students must attend ninety percent of total class hours or they will be in violation of the attendance policy.

1. Students not physically attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.

2. Students taking an online/internet class must sign in and communicate with the instructor within the first ten calendar days from the start of the semester to indicate attendance in the class. Students not attending class during the first ten calendar days from the start of the semester must be dropped from the class for NOT ATTENDING.

3. Reinstatement requires the signature of the division dean.
   
   a. In the event it becomes necessary for a student to withdraw from the course *OR if a student stops attending class*, it is the student’s responsibility to initiate and complete the necessary paperwork. Withdrawing from class may have consequences associated with financial aid and time to completion.

   b. When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdraw the student with a grade of “W”, “WP”, or “WF” depending on the date the student exceeded the allowed absences and the student’s progress up to the last date of attendance.

   Or
Under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

d. Absences are counted from the first day of class. There are no “excused” absences. All absences are counted, regardless of the reason for the absence.

4. A student must take the final exam or be excused from the final exam in order to earn a non-withdrawal grade.

5. Students are expected to be in class on time. Arrival to class after the scheduled start time or leaving class prior to dismissal counts as a tardy. Three tardies and/or early departures are considered as one absence unless stated otherwise.

6. It is the student’s responsibility to sign the roll/verify attendance with instructor upon entering the classroom. Failure to sign the roll/verify attendance results in a recorded absence. In the event of tardiness, it is the student’s responsibility to insure that attendance is marked. The student is responsible for all material/announcements presented, whether present or absent.

A copy of TCL’s STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE (WITHDRAWAL) is on file in the Division Office and in the Learning Resources Center.

Recording Devices / Cell Phones
Students are not allowed to use recording devices during any lectures, lab, or clinical periods. Moreover, students must have cell phones TURNED OFF (not on vibrate) during lectures and lab times. If for any reason a cell phone rings or vibrates during lecture or lab, the student will receive a grade reduction per occurrence after the first warning. Students ARE NOT ALLOWED to have their cell phone, IPod, or any other electronic device at their clinical rotations. Violation of the rules/requirements listed above WILL BE REASON FOR DISMISSAL FROM THE RADIOLOGIC SCIENCES PROGRAM.

HAZARDOUS WEATHER
In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WXFH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLWH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/textalert.asp
ACADEMIC MISCONDUCT
There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students
to conduct themselves with dignity and to maintain high standards of responsible citizenship.

It is the student’s responsibility to address any questions regarding what might constitute academic
misconduct to the course instructor for further clarification.

The College adheres to the Student Code for the South Carolina Technical College System. Copies of the
Student Code and Grievance Procedure are provided in the TCL Student Handbook, the Division Office,
and the Learning Resources Center.

Health care professionals hold the public trust. Academic misconduct by health science students calls
that trust into question and academic integrity is expected.

It is a fundamental requirement that any work presented by students will be their own. Examples of
academic misconduct include (but are not limited to):

1. copying the work of another student or allowing another student to copy working papers,
   printed output, electronic files, quizzes, tests, or assignments.
2. completing the work of another student or allowing another student to complete or contribute
to working papers, printed output, electronic files, quizzes, tests, or assignments.
3. viewing another student’s computer screen during a quiz or examinations.
4. talking or communicating with another student during a test.
5. violating procedures prescribed by the instructor to protect the integrity of a quiz, test, or
   assignment.
6. plagiarism in any form, including, but not limited to: copying/pasting from a website, textbook,
   previously submitted student work, or any instructor-prepared class material; obvious violation
   of any copyright-protected materials.
7. knowingly aiding a person involved in academic misconduct.
8. providing false information to staff and/or faculty.
9. entering an office unaccompanied by faculty or staff.
10. misuse of electronic devices.

GRADING POLICY

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<thead>
<tr>
<th>Grading scale</th>
<th>W</th>
<th>WP</th>
<th>WF</th>
<th>I</th>
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<tbody>
<tr>
<td>90% - 100% A</td>
<td>withdraw</td>
<td>withdraw with passing grade</td>
<td>withdraw with failing grade</td>
<td>Incomplete</td>
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<tr>
<td>82% - 89% B</td>
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<tr>
<td>75% - 81% C</td>
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<td>70% - 74% D</td>
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<td>Below 70% F</td>
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Grading Methodology. The final grade must be 75.000 or more in order to pass the course and
progress in the program. Students absent from an examination or presentation will receive a “0” grade
for the examination unless other arrangements are made with the individual instructor prior to the
examination or presentation day or on the examination or presentation day before the
test/presentation is scheduled to be given. Arrangements may be completed by telephone. If the
instructor is not available, a message should be left on the instructor’s voice mail AND with another
member of the faculty or administrative assistant. Messages sent by other students are unacceptable.
The student is responsible for notifying the instructor for the reason of the absence. Any student
arriving greater than 10 minutes late (according to clock in room where exam is being held) will be considered absent and must follow the criteria stated above or will receive a “0” grade on the exam. Grades are posted on Blackboard within one week of administration of tests and examinations.

EXPECTATION OF STUDENT TO FULFILL RADIOLOGIC TECHNOLOGY COURSE REQUIREMENTS
Radiologic Technology students are expected to adhere to all policies outlined in the college catalog/handbook as well as the Radiologic Technology Student Handbook. Violations of any policies are unacceptable. Failure to adhere to college and radiologic technology program policies may constitute dismissal from the program.

Course Coordinator: Erika H. Johnson, BS, R.T. (R) ARRT
OFFICE LOCATION: Building 4 Room 125
OFFICE PHONE: 843-525-8261
Office Hours: By Appointment
Email: ejohnson@tcl.edu