WebAdvisor
Use WebAdvisor to register for classes, check your financial aid status and have instant access to where you are in your program of study.

For WebAdvisor: Go to the TCL home page at www.tcl.edu and click on the WebAdvisor fast link or go directly to webadvisor.tcl.edu. The first page gives you contact information and video demonstrations of how to perform certain tasks in WebAdvisor. After viewing this page, click on “Continue to WebAdvisor.” Then read the terms, click on “I agree to these terms and wish to continue to WebAdvisor.” You will be taken to the Welcome Page.

On the Welcome Page, click “Log In” and enter your User ID (your first and last name, all lowercase with no space between them) and your Password (your initial Password will be the last seven digits of your SSN). As soon as you log in, you will be advised that your Password has expired and that you must change it. Enter your User ID and the old Password (the last seven digits of your SSN) and then create a new Password that can be six to nine characters long, but must be a combination of numbers and letters. From your personal Welcome Page you can proceed with the tasks you need to perform.

If you encounter problems logging into WebAdvisor or you’ve forgotten your password, please contact the Help Desk at 843-525-8344 or via email at helpdesk@tcl.edu.

Blackboard
Blackboard is used by many faculty to communicate with students, especially for online classes. You can chat with your classmates, post homework assignments and even take tests. It’s what we call our Learning Management System.

Blackboard On-line Learning: Go to the TCL home page at www.tcl.edu and click on the Blackboard fast link. The first thing that you will see is the Blackboard login instructions. Scroll down to reach the “TCL Blackboard Log-In Page” link. Your Username is your seven-digit TCL Student ID number including the preceding 0’s. Example: 0012345. Your password is the first letter of your first name followed by the last three digits of your social security number. Click “Login.” NOTE: If you are a new student, you will not be able to access Blackboard until 2-3 days before your classes start.

For Blackboard Support: Go to the TCL home page and click on the Blackboard fast link. Click on the link “Technical College of the Lowcountry Online Support Center” near the bottom of the page. Here, you can browse helpful guides and material and contact the support team directly – 24 hours a day, 7 days a week! You may chat live with a support team member, submit a ticket with your issue or concern, or call directly, toll-free: 1-877-736-2586. In order to submit a ticket, you must first create an account. When doing so please use your TCL email address and password associated with your Blackboard Account to eliminate confusion.

Library Resources Available 24/7 & Off-Campus Access
Visit www.tcl.edu/library for full details!

Off-campus access to eBooks and Databases requires a username and password.

Username: 7-digit TCL ID number
Password: First initial of first name + last 3 digits of Social Security number.

In a NON-emergency situation, please contact Security at
(843)525-8301 Beaufort,
(843)470-6006 New River,
(803)943-4262 Hampton,
and the Business Office at 525-8249

Keep in a Safe Place
WebAdvisor ID and Password
ID: _______________________
Password: _______________________

Text Alert Username and Password
Username: _______________________
Password: _______________________

Statement of Nondiscrimination
The Technical College of the Lowcountry is committed to a policy of equal opportunity for all qualified applicants for admissions or employment without regard to race, gender, national origin, age, religion, marital status, veteran status, disability, or political affiliation or belief.

As of 4/7/2014
Student Email

This will be one of your lifelines to your instructors, student life and departments on campus, especially financial aid. It’s the only way to securely communicate with TCL offices. Official TCL communication is sent to your TCL Student Email account only!

TCL uses Microsoft Office 365 for student email. Your TCL email account is free and can be used as long as you like, even after you graduate.

To access email go to https://www.outlook.com/my.tcl.edu. Your User ID is your first and last name @my.tcl.edu and should be typed as one word: firstnamelastname@my.tcl.edu. The entire User ID is typed in lower case letters with no spaces. For example, the User ID for John Smith is johnsmith@my.tcl.edu.

Your initial password is (“TCL” + “the last seven digits of your social security number” + “!”). For example, John Smith has a social security number of 123-45-6789. TCL3456789! is the initial password for John Smith. Click the “Sign in” button.

When you sign in for the first time, you will be asked to change your password. Your new password must be 8 or more characters in length including letters, punctuation, symbols, and numbers to create a strong password. When creating your new password, you can check it to find out if it is a weak or strong password. Be sure to create a password that is not in the weak category.

Your Microsoft Office 365 account will give you access to email, a calendar, contacts, and tasks. If you experience problems logging in or forget your password, call the Help Desk at (843) 525-8344. Microsoft also provides a free account called SkyDrive. To sign into SkyDrive go to https://skydrive.live.com. Initially, your User ID and password will be the same as for your TCL email account. SkyDrive provides access to online storage, file sharing, and Microsoft Office applications. Because TCL does not manage your SkyDrive account, you should go to http://support.microsoft.com for support. You can also call the general support line at (800) 642-7676.

Text Alert

With TCL’s Text Alert you can receive emergency notifications and event updates via text messaging on your cell phone.

Everyone is strongly encouraged to register his/her cell phone with TCL’s Text Alert service. Setting it up is easy: just go to www.tcl.edu/text-alert. Unlike the other technology offerings at TCL, Text Alert allows you to choose your own username and password.

Note that your enrollment in this service automatically expires on the date shown in the “Opt-out” box — be sure to choose an expiration date after your expected graduation date.

For Your Information

Fill out the info on these cards and then cut them out. Put them in a safe place so that you can access them when needed.