PURPOSE

The purpose of the residency guideline procedure is to establish the amount of tuition and fees to be charged at the Technical College of the Lowcountry governed by Title 59, Chapter 112 of the 1976 South Carolina Code of Laws, as amended.

PROCEDURE

Determining Resident Status

Resident status for a student is determined at the time of admission and will prevail for each subsequent semester until changed by the Enrollment Services Manager and Student Records.

Independent persons who have physically resided and been domiciled in South Carolina for twelve continuous months immediately preceding the date the classes begin for the semester for which resident status is claimed may qualify to pay in-state tuition and fees.

The resident status of a dependent person is based on the resident status of the person who provides more than half of the dependent's support and claims the dependent for federal income tax purposes.
**Documents required as proof of residency**

The following is a list of items that may be used to establish residency.

**Note:**

The Enrollment Services Manager will consider any and all evidence provided concerning claims of residency; however, any single item of evidence will not be regarded as conclusive proof. **The burden of proof resides with the student to show evidence as deemed necessary to establish residency status.**

- Valid South Carolina driver’s license, or if a non-driver, a South Carolina identification card. Failure to obtain this within 90 days of the establishment of the intent to become a South Carolina resident may delay the beginning date of residency eligibility.

- Copy of South Carolina income tax return showing evidence of South Carolina taxes paid as a resident during the past tax year including income earned outside of South Carolina from the date South Carolina domicile was claimed. (Complete and filed)

- Maintenance of domicile in South Carolina.

- Proof of property (residential)/personal taxes paid in South Carolina as a resident for at least one full year prior to entrance. A rental/lease agreement in the student’s name for twelve months prior to the beginning of the term for which the student seeks enrollment.

- Valid South Carolina voter registration card.

- Valid and current South Carolina vehicle registration card. Failure to obtain this within 45 days of the establishment of the intent to become a South Carolina resident may delay the beginning date of residency eligibility.

- High school records showing attendance at a school in South Carolina for at least the past twelve months prior to the beginning of the academic term in which the student is applying.
• Licensing for professional practice (If applicable) in South Carolina.

Exceptions

Students who claim domicile in the State of South Carolina and meet one of the following exceptions may qualify for in-state tuition and fees.

• Faculty and administrative employees with full-time employment at a South Carolina state supported college or university and their dependents.

• Persons who reside, are domiciled, and work 37.5 hours per week in one job in the State of South Carolina, and who will continue to work full time until the 12 month residency requirement is met. The dependents of such persons are also eligible. Students may be asked to provide proof of full-time employment in subsequent semesters.

• Retired persons and their dependents who are receiving a pension or annuity who reside and are domiciled in the State of South Carolina.

Incorrect Classifications

If incorrect classification results from false or concealed information, such persons may be charged tuition and fees past due and unpaid at the out-of-state rate and may be subject to administrative, civil, financial penalties, and reclassification.

Appeals for Residency Reclassification

Students wishing to appeal their status must complete the Residency Reclassification Request form and forward all necessary documentation to the Enrollment Services Manager and Student Records. Students will be notified within 10 days of receipt of the required information on the decision of their residency status.