MISSION STATEMENT
One of sixteen colleges comprising the South Carolina Technical College System, the Technical College of the Lowcountry traces its origin to the Mather School founded in 1868. The college is a comprehensive, public, two-year college dedicated to serving the diverse educational needs of the rural counties of Beaufort, Colleton, Hampton, and Jasper. The College annually serves approximately 10,000 credit and continuing education students, a mix of traditional, non-traditional, full-time, and part-time.

The Technical College of the Lowcountry provides quality, affordable academic and technical programs leading to Associate Degrees, Diplomas, and Certificates in an environment fostering excellence in teaching and learning. The College prepares graduates with knowledge and skills for transfer to senior colleges and universities and for careers in computer technology, industrial technology, engineering technology, occupational technology, business, health sciences, and public service.

The College serves as an effective partner in the economic and human resource development of the Lowcountry. As an open admissions institution, the Technical College of the Lowcountry offers academic, transfer, and specialized programs. Offerings include developmental education; arts and sciences; career development; specialized, contract courses tailored for specific businesses and industries; and continuing education to meet the workforce needs of the Lowcountry. In addition to responding to local and regional needs of the area, the College recognizes that state, national, and international issues affect the lives of the citizens of the Lowcountry and responds to these issues appropriately.

In support of its educational programs and services the College offers comprehensive student development services to all who seek to better their lives through education. In an atmosphere of shared values, the College encourages creativity, innovation, and resourcefulness among its students, faculty, staff, and administrators. With a commitment to excellence, the Technical College of the Lowcountry creates a positive, student-centered environment. The College empowers individuals by enabling them to learn and to develop throughout their lifetimes.

Adopted by the TCL Commission, November 18, 2002
Approved by the Commission on Higher Education, January 9, 2003
Reaffirmed and Modified by the TCL Commission, October 8, 2009
Modifications Approved by the Commission on Higher Education, November 24, 2009
Reaffirmed by the TCL Commission, October 14, 2010
Reaffirmed by the TCL Commission, October 27, 2011
Reaffirmed by the TCL Commission, October 18, 2012
Reaffirmed by the TCL Commission, October 22, 2013

Technical College of the Lowcountry is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate Degrees, Diplomas, and Certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Technical College of the Lowcountry.

Decatur, Georgia 30033-4097
404-679-4500

CRIME AND SECURITY REPORTS
Annual crime statistics are made available to students, applicants for admissions, applicants for employment, and employees as required by the Crime Awareness and Campus Security Act. Listed below are statistics for incidents occurring at TCL for the year ending December 31, 2011. Information is an aggregate of Beaufort, Hampton and New River campuses.

Crime Report

Criminal Offenses

Murder/Non-negligent
Manslaughter
Sexual Abuse
Forcible Sex Offenses
Nonforcible Sex Offenses
Robbery
Aggravated Assault
Burglary
Motor Vehicle Theft
Arson
Negligent Manslaughter

Hate Crimes

Murder/Non-negligent
Manslaughter
Negligent Manslaughter
Sexual Abuse
Forcible Sex Offenses
Nonforcible Sex Offenses
Robbery
Aggravated Assault
Burglary
Motor Vehicle Theft
Arson
Any Other Crime
Involving Bodily Injury

Arrests - On-Campus

Liquor Law
Drug Abuse
Weapon Violation
Liquor Law Violations
Drug Law Violations
Illegal Weapons Possessions

Disciplinary Actions/Judicial Referrals - On-Campus

Liquor Law
Drug Abuse
Weapon Violation
Liquor Law Violations
Drug Law Violations
Illegal Weapons Possessions

Statement of Non-Discrimination

The Technical College of the Lowcountry is committed to a policy of equal opportunity for all qualified applicants for admissions or employment without regard to race, gender, national origin, age, religion, marital status, veteran status, disability, or political affiliation or belief.

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Important Telephone Numbers

Beaufort Campus
Security Cell Phone .......................(843) 986-6971
Security Office .......................(843) 525-8301
Business Office .........................(843) 525-8249
Vice President for Student Affairs ..(843) 525-8216
POLICE/EMERGENCY ....................911
From a campus phone ....................9-911

Hampton Campus
Main Phone .........................(803) 943-4262
POLICE/EMERGENCY ....................911
From a campus phone ....................9-911

New River Campus
Security Cell Phone .............(843) 812-4115
Security Office .............(843) 470-6006
POLICE/EMERGENCY ....................911
From a campus phone ....................9-911

Criminal Offenses

2011 2012 2013

Murder/Non-negligent 0 0 0
Manslaughter 0 0 0
Sexual Abuse 0 0 0
Forcible Sex Offenses 0 0 0
Nonforcible Sex Offenses 0 0 0
Robbery 0 0 0
Aggravated Assault 0 0 0
Burglary 0 0 0
Motor Vehicle Theft 0 0 0
Arson 0 0 0
Negligent Manslaughter 0 0 0

Hate Crimes

Murder/Non-negligent 0 0 0
Manslaughter 0 0 0
Negligent Manslaughter 0 0 0
Sexual Abuse 0 0 0
Forcible Sex Offenses 0 0 0
Nonforcible Sex Offenses 0 0 0
Robbery 0 0 0
Aggravated Assault 0 0 0
Burglary 0 0 0
Motor Vehicle Theft 0 0 0
Arson 0 0 0
Any Other Crime 0 0 0
Involving Bodily Injury 0 0 0

Arrests - On-Campus

Liquor Law 0 0 0
Drug Abuse 0 0 0
Weapon Violation 0 0 0
Liquor Law Violations 0 0 0
Drug Law Violations 1 0 0
Illegal Weapons Possessions 1 0 0

Disciplinary Actions/Judicial Referrals - On-Campus

Liquor Law 0 0 0
Drug Abuse 0 0 0
Weapon Violation 0 0 0
Liquor Law Violations 0 0 0
Drug Law Violations 0 0 0
Illegal Weapons Possessions 0 0 0

Updated 2014
The Technical College of the Lowcountry (TCL) plans for the safety and security of students, personnel, and visitors/guests to its campuses. The College is committed to providing as safe an environment as possible. The College maintains a security staff responsible for campus security, safety, and emergency assistance during business hours, evening hours, and on weekends when classes are in session. See the front of this brochure for Security contact information.

Emergency Procedures & Reporting
During regular business hours, accidents, crimes and/or other incidents may be reported directly to the College’s Business Office at (843) 525-8249. This office maintains communication with campus security, local police offices, and other emergency response agencies and will contact them as needed. However, should an incident involving personal injury, fire, or other threat of injury or personal safety require immediate attention, dial 911. If dialing from a pay telephone you may dial the number direct. If dialing from a campus phone, dial 9 then 911. After dialing 911, report the incident to campus security, the business office, or the nearest college official/instructor as soon as possible.

The College reserves the right to exclude persons exhibiting disruptive or inappropriate behavior from the campus.

Additional information on security and other emergency procedures is available in the College’s Safety and Security Plan and Emergency Response Plan located in the Business Office, the Learning Resource Center (library) and online at www.tcl.edu.

After a Crime is Reported
1. A security guard and/or college official will interview the victim and known witnesses.

2. Reports of crimes such as murder, rape, robbery, aggravated assault, burglary, motor vehicle theft, liquor law violations, drug abuse violations and weapons will be reported to the Beaufort Police Department.

3. The College’s security office will prepare and maintain an Incident Report. Copies of the report will be forwarded to the Vice President of Administrative Services, Vice President for Student Affairs, the Learning Resource Center, and the Office of Public Relations.

4. When it becomes known that an independent report has been filed with a local law enforcement office by a victim, the Business Office will acquire a copy, when possible, and attach it to the Campus Security Office report. The information will be reported as detailed in step three above.

Student, Employee, Visitor/Guest Responsibilities
The cooperation and involvement of students, employees, and visitors/guests in a campus safety program is essential. All individuals are encouraged to take necessary precautions to protect themselves from injury, theft, or personal injury while on campus. The following precautions are recommended:

- When possible, individuals should walk in groups of two or more.
- When possible, individuals should walk in well-lit areas when it is dark.
- Individuals should keep all of their personal belongings in a secure location.
- Vehicles should be locked at all times.
- When possible, park in lighted areas after dark. Before vehicle entry, check the rear seat(s). Upon entry, secure (lock) the doors.
- Obey all traffic and parking signs and regulations.
- Obtain and make readily available a parking decal and TCL identification card.

Support for Victims
The College, through Campus Security and various departments, will provide reasonable immediate support to victims of on-campus crimes. Long-term support and/or counseling services may be provided through referrals to external agencies. Students may file complaints and grievances with the Vice President for Student Affairs. The College will begin response and disciplinary procedures as outlined in the College’s catalog and student handbook.

Should a victim choose to press charges with a local law enforcement agency, the College will follow due process in administering its disciplinary procedures. With the consent of the victim, referrals to appropriate external support agencies will be made.

Use of Campus Facilities
Only authorized personnel may use the College campus and facilities. The use of campus facilities by external groups or organizations must be approved in advance through the College’s Business Office. The Business Office will notify campus security in advance of the scheduled event. Approved student organizations and other College-administered programs may use the institution’s facilities whenever requirements for use are met. Only authorized college employees may have keys to campus facilities.

The College does not have any on-campus or off-campus housing facilities. The College does not support any off-campus student organizations. Students are required to adhere to all TCL policies and procedures when participating in any on-campus activity or off-campus College-sponsored activity. These activities include but may not be limited to clinical classes, on-the-job-training and field trips sponsored by the College.

Additional Safety Information
Campus safety policies are communicated in campus publications, during orientation programs and classes. In addition, the Division of Student Services and campus organizations sponsor activities during the year to inform students about the prevention of crimes. Other safety measures include but are not limited to the recommended use of the campus safe walk areas to travel across campus, the locking and unlocking of campus buildings at scheduled times and lighting in all parking areas.

Smoking, Alcohol and Drug Use
The College strictly adheres to its policy regarding alcohol and drug use. No alcoholic beverages and/or illegal drugs are to be sold or consumed in facilities or properties owned or leased by the College. The purchase and/or consumption of alcohol and/or illegal drugs at college sponsored off-campus activities/functions are strictly prohibited.

The College adheres to the Clean Air Act passed by Beaufort County in September 1986. Smoking is not permitted in any College building.

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