

**TECHNICAL COLLEGE OF THE LOWCOUNTRY COLLEGE WORK STUDY TIME CARD**

Name: \_\_\_\_\_  
 Datatel Student ID#: \_\_\_\_\_  
 Job Assignment: \_\_\_\_\_  
 Total Hours Worked: \_\_\_\_\_  
 Hourly Wage: \_\_\_\_\_  
 Total Earnings: \_\_\_\_\_

Example

Date	Day	Time In	Time Out	Time In	Time Out	Hours Worked
6/30/2017	Monday	9:30 AM	10:45 AM	1:00 PM	2:00 PM	2.25

Week One

Date	Day	Time In	Time Out	Time In	Time Out	Hours Worked
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
		Total Weekly Hours Worked:				

Week Two

Date	Day	Time In	Time Out	Time In	Time Out	Hours Worked
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
		Total Weekly Hours Worked:				

Week Three

Date	Day	Time In	Time Out	Time In	Time Out	Hours Worked
	Monday					
	Tuesday					
	Wednesday					
	Thursday					
	Friday					
		Total Weekly Hours Worked:				

**I hereby certify that this time card is a true statement of the hours worked by this student and that the work assigned has been performed in a satisfactory manner.**

\_\_\_\_\_  
**SIGNATURE OF STUDENT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE OF SUPERVISOR**

\_\_\_\_\_  
**DATE**