**TECHNICAL COLLEGE
OF THE LOWCOUNTRY**

**NUR 274 Syllabus
Issues in Nursing Practice
Spring 2019**

Technical College of the Lowcountry
921 Ribaut Road, PO Box 1288
Beaufort, SC 29901-1288

Division of Health Sciences Administrative Support
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Course Description
NUR 274 Issues in Nursing Practice
Lec. 2.5 Lab 1.5 Cr. 3
This course addresses current issues in nursing practice.
Prerequisites: MAT 120, NUR 162, NUR 265.
Corequisite: ENG 102, Approved Humanities Elective, NUR 275

Course Focus
This course addresses current issues in nursing practice.

Required Text and References
American Psychological Association (2009). *Publication manual of the American Psychological Association* (6th ed.).
    Washington, DC: Author.

Cherry, B. & Jacob, S. R. (2017). *Contemporary nursing; Issues, trends & management* (7th ed.). St. Louis: Mosby
    Elsevier.

Laws governing nursing in South Carolina (multiple dates). Columbia, SC: State Board of Nursing for South Carolina.

Course Outcomes/Learning Outcomes. Upon successful completion of the course a student will be able to:
1. Examine issues that influence the integrity of the nursing profession. (1, 5)*
2. Recognize how selected nursing theories and research are used to improve nursing practice.
   (1, 3, 4, 6)*
3. Select effective strategies for communication with diverse groups who influence the delivery of health
   care. (1, 2, 4)*

4. Apply knowledge of the components of effective leadership and management to the role of the registered nurse. (1, 2, 3, 4, 6)*
5. Design a plan for successful entry into RN practice. (all)*
   *Identify curriculum concepts related to program outcomes

Goals

The following list of course goals will be addressed in the course. (*designates a CRUCIAL goal)
1. analyze ethical issues
2. differentiate nursing practice laws
3. distinguish intentional and unintentional torts
4. evaluate clinical liability
5. adopt ethical decision making strategies*
6. incorporate self-determination laws
7. review ethical issues
8. summarize healthcare confidentiality importance
9. summarize South Carolina licensure requirements
10. synthesize legal concepts
11. translate accountability
12. validate ethical theories
13. adopt nursing theory
14. adopt research findings
15. conduct health related internet searches
16. analyze South Carolina Nurse Practice Act
17. differentiate nursing research methods
18. discuss nursing practice recognition
19. dress professionally
20. evaluate research studies
21. examine professional integrity issues
22. explain nursing theory
23. identify negative nursing actions*
24. use problem solving nursing process techniques*
25. utilize ethical decision making tool
26. utilize nursing research
27. understand safe and effective delegation*
28. analyze healthcare resources
29. characterize management
30. demonstrate leadership skills*
31. distinguish malpractice and negligence principles
32. expand healthcare resource management knowledge
33. recognize nursing practice improvement theories
34. reveal healthcare system flaws
35. apply positive communication techniques*
36. describe communication process
37. write memos
38. examine conflict communication methods
39. select communication strategies*
40. incorporate sociocultural knowledge
41. integrate human value concepts

42. apply change theory management
43. demonstrate teamwork
44. implement team building skills
45. outline federal emergency response system

Classroom learning
Face to face and online lectures are designed to employ a variety of teaching techniques. To maximize active learning, required readings and online web enhanced learning activities are completed prior to class. All cell phones and pagers must be turned off during class (lecture and laboratory periods). No pagers or phones are allowed in the clinical facility. No exceptions are made to this rule. Instructors will excuse a student from class who disrupts the class or is demonstrating uncivil behavior. Students are held accountable for content in the nursing student handbook.

This course is offered in an Online Learning Format. This class is taught in an online format with scheduled onsite labs. Students are strongly encouraged to access an orientation to online learning from the college's website prior to beginning this course. Help Desk assistance for Blackboard is available at 843-525-8344.

Course Schedule
Classes are online. Labs are live and/or online. In order to maximize learning, required readings should be done in advance of lecture. ***The online week begins on Monday and ends on Sunday. Assignments are due on Monday or Thursday as listed in the course calendar. Access to the online course should be at least three times in the week. This is a higher expectation than current TCL policy for online attendance. According to TCL policy, a***ttendance in an online course is defined by; at least <u>once weekly</u> course access and by completion of assignments as required by the instructor. Each student will be expected to access the web class at least <u>once a week</u> and complete weekly assignments on time. Additional access is encouraged and may be necessary for successful completion of classes.

The class meets for a 16-week semester. Classroom lecture hours are 2.5 hours per week. At home work is 3 hours per credit or 7.5 hours per week. The laboratory hours required for this course is 22.5 hours and consists of online learning activities, Face to Face learning activities.

Computer requirements
To ensure successful completion of online instruction with the use of Blackboard Learning system, students should have an appropriately equipped computer, reliable internet access and ability to complete word processing, send and receive email, participate on discussion boards, and upload documents to safe assignment.

Honorlock Online Proctoring and Technology Requirements:
TCL uses an online test proctoring service called Honorlock to monitor some online tests as an alternative to in-person proctoring. Your instructor may elect to have some of your tests proctored using Honorlock. If so, you will need to make sure that you have access to the necessary equipment in order to take your online-proctored tests:
- A computer with access to a high speed Internet connection
- A webcam and microphone. A functioning webcam and microphone are required to complete proctored online tests.
- Microsoft Office.
- The ability to install the Honorlock extension on Google Chrome

Microsoft Office can be downloaded for free by accessing the Office 365 link in you TCL email account.

User Responsibility On Use And Duplication Of Computer Software (TCL PROCEDURE 7-1-702.5)
Students are responsible for the legal use of computer software and applicable copyright laws and are prohibited from copying software on college computers and from installing personal software.

Nursing laboratory
Nursing Learning experiences in the nursing lab focus on preparation for entry into practice and participative exploration of major issues/challenges facing the nursing profession. Nursing clinical skill laboratory hours are a part of the total clinical hours for the course. Learning experiences in the nursing laboratory provide an opportunity for the student to develop and refine nursing care skills, develop clinical judgment, decision making, as well as become familiar with equipment and nursing clinical techniques.

The student utilizes the nursing laboratory to practice learned past and newly acquired skills. Skills must be practiced in the laboratory before being used in the clinical setting. Competence of a skill must be demonstrated in the nursing laboratory and clinical setting. Students are responsible for material covered in skills laboratory. To progress in the course and program, the student MUST achieve a satisfactory skill criterion and demonstrate competence in clinical laboratory skills by the end of the course.

Student performance is evaluated based on preparedness, skill development, clinical judgment, active learning contributions, attendance, and professional appearance. ***Uniforms are required for NUR 274 laboratory.***

Students are responsible for material covered in campus laboratory.

At the conclusion of each laboratory experience, the student's performance is evaluated. The student is awarded 1 to 4 points or as noted on the lab skills checklist for each satisfactory performance and 0 points if performance is unsatisfactory. The student's performance is evaluated based on environmental contribution, attendance, professional appearance, preparedness and skill development. Expectations include:
1. Contributing to a productive learning environment for self and others by
   a. being prepared for the lab activities by reading and watching assigned videos and completing worksheet if applicable
   b. answering questions and identifying steps or processes about skill
   c. demonstrating skill competency
   d. remaining attentive
2. Arriving and departing on time. Attendance is expected for each scheduled laboratory experience.
3. **Uniforms are to be worn in the laboratory learning sections and any orientation session within the clinical agency.**

Students must receive satisfactory on clinical and laboratory evaluations to pass the course and progress in the nursing curriculum.

Clinical learning experience
There is no clinical experience associated with this course.

Communication
Student should contact instructor during office hours or make an appointment. You can contact the instructor utilizing their TCL email. Likewise instructors will only communicate with students through their TCL email. Students are not to contact instructors utilizing private email accounts. I will generally respond to voice mail messages and e-mail messages within 72 normal working hours M-F. Faculty does not normally respond to communication on weekends, after work hours, or holidays. It is the expectation that the student checks TCL email and Blackboard course site at least twice each day i.e. morning and evening for course, lab, and/or clinical information and announcements. If there is a problem, the student should remember that a face-to-face meeting with the instructor is best.

At any time a student is falling behind in academic achievement, laboratory skill achievement and/or clinical performance, it is imperative to the student to seek immediate assistance from the course coordinator. The student is to

develop an *"Academic Plan for Success"* and meet with the course coordinator to discuss academic success for the course.

Achievement Testing
Kaplan Achievement assessments (focused-review and integrated) are given to assist in the evaluation of individual student progress and to support student success. Achievement testing is required as a supplement to instruction and assessment of learning outcomes in preparation for the NCLEX-RN. Student expectations for taking a standardized test are: students are motivated to perform well; academic honesty prevails under standardized conditions in a proctored environment; and students will achieve a Level 1 or Level 2 for each test. If the achievement Level is a 3 or 4, documented remediation must be completed by the last day of classes. If the student is unable to complete remediation by the last day of classes, a grade of Incomplete (I) is assigned to provide the student more time for completion. However, in order to progress in the nursing program, the student must have a "C" or better course grade. A grade of "I" will delay student progression. To receive a letter grade when remediation is required beyond the last day of classes, it is the student's responsibility to notify the instructor that remediation is complete. The dates for completion of these tests are posted on the course calendar.

Discussion postings
There are four discussion postings due for this course. These discussions will focus on current issues related to professional nursing. The due dates and times are listed on the course calendar the post is due on a Thursday and the reply is due the following Monday. Students are to post and reply using the guidelines below. A student posts to the topic and another student will reply to the original student post. Each post and reply are graded on 5 points (20 point total) equal to 5% of the total grade. Cite reference used in APA format. The following rubric will be used to grade the discussion post and reply.

Use the following guideline:

	Discussion post and reply rubric grading
5 points	Assignment is complete and includes all components for discussion within one to 3 paragraphs and 300 to 500 word count. Critical thought is demonstrated in the discussion and reply. Presentation is in clear and concise wording. Evidence is present in the discussion (citation) that shows further thought on the topic based on reference from the text or other written work (internet or journal articles). Personal experience is used sparingly and is appropriate to highlight a point of content. No bias or opinionated entries are present. Correct spelling and grammar is used with up to one error. APA citation and references are present with up to 1 error. Assignment is posted in advance of the due date or by the due date. Partial credit may be awarded (e. g. 4.75. 4.25).
4 points	Assignment is complete and includes 80% or more of the components. Writing is less than a 300 word count or in excess of a 500 word count. Critical thought is demonstrated in the discussion and reply. Arguments are presented but contain minimal irrelevant information. Evidence is present in the discussion but limited to only the required text. Personal experience is used and adds to the discussion. There is no bias or opinionated entries. Correct spelling and grammar is used with up to two errors. APA citation and reference is used with 2 errors in format. Discussion is posted by the due date or within one day with approval. Partial credit may be awarded (e. g. 3.75, 3.5, or 3.25).
3 points	Assignment is completed and includes 60% or more of the components. Writing is less than a 200 word count or in excess of a 600 word count. General discussion and reply. Arguments contain irrelevant information. Evidence present in the discussion is limited to personal experience. Correct spelling and grammar is used with up to three errors. APA citation and reference up to 3 errors. Discussion is posted late. Partial credit may be awarded (e. g. 2.75).

2.5 points	Discussion post and reply only meet half of the requirements. Writing is less than a 200 word count or in excess of a 600 word count. Half credit is given for half the effort on the assignment. Posts a discussion but no reply. Posts a reply but no discussion. Posts late by one day. Correct spelling and grammar use with up to four errors. APA citation and reference is not used or has multiple errors.
2 point	Assignment includes 40% of the requirements. Writing is less than a 200 word count or in excess of a 700 word count. Posts without supporting evidence. Arguments are irrelevant or erroneous. Discussion with personal opinion rather than facts. Post is late by 2 days. Incorrect spelling and grammar is used throughout the post or reply. APA citation is not used or has four or more errors.
1 point	Assignment is completed and includes 20% of the requirements. Little effort is made by the student. Posting is 2 – 3 sentences. Posts late by 3 days. Arguments are presented erroneously and filled with personal opinion rather than facts. APA citation is not used or has 4 or more errors. No effort is made by the student. Evidence that the student copied and used another student's ideas and discussion. Plagiarism evident. Post late more than 3 days. Discussion is posted late. HIPPA violation of confidentiality.
0 points	Assignment is not done or submitted within 4 days of the due date

Guidelines for the Poster Presentation

Students will be assigned to groups to create a Poster Presentation on Evidenced Based Practice with an abstract. *Correct APA format using the "Publication Manual of the American Psychological Association, 6 ed."* is the expectation.

Abstract should be one page, double spaced, Courier or Times New Roman 12 pt. font size with 1 inch margins and **Three or more nursing journal (2014+) articles are the expectation. Points will be deducted for the use of internet websites or the course text.** Name the file Last Name_FI_NUR275_Scholarly Paper (Jarmulowicz_M_NUR275_ScholarlyPaper) and upload to blackboard assignment

Course Grading
Laboratory skill development   **Satisfactory/Unsatisfactory**
Written Discussion postings   5%
Abstract/Poster Presentation   10%
3 unit exams at 20% each   60%
Final Exam   25%
                100%

GRADING POLICY

Grading scale	
90% - 100% A	W withdraw
82% - 89% B	WP withdraw with passing grade
75% - 81% C	WF withdraw with failing grade
70% - 74% D	I Incomplete
Below 70% F	

Grading Methodology
To be successful in this course and receive a passing grade, the student clinical experience and laboratory skill development must be at the satisfactory level and the final course grade must be 75.00 or greater. Final grades are not rounded up.

Students absent from an examination or presentation will receive a "0" grade for the examination or presentation unless other arrangements are made with the individual instructor prior to the examination or presentation day or on the examination or presentation day before the test/presentation is scheduled to be given. Arrangements may be completed by telephone. If the instructor is not available, a message should be left on the instructor's voice mail <u>AND</u> the student must speak with another member of the faculty and/or administrative assistant. Messages sent by other students are unacceptable. The student is responsible for notifying the instructor for the reason of the absence. Students who are tardy for an examination will be permitted to complete the examination in the remaining time allotted.

Make up quizzes and/or examinations *may be offered*, at the instructor's discretion, the last week of classes prior to the final examination period. Additional options for make-up testing include reweighting the final examination. It is the responsibility of the student to contact the instructor to arrange to make up the examination. The instructor will decide the method of examination. Grades are posted on Blackboard within seven working days of administration of tests and examinations. Students with concerns or questions regarding grades should contact the course coordinator following the posting of grades.

No watches, fitness devices or watches capable of text messaging will not be worn during testing in addition to no caps or hats will be worn. All electronic devices are to be turned off or placed in an airplane mode.

*During on campus examinations, only answers transferred and completed on Scranton sheets will be graded electronically to count towards the test score. There are no campus tests scheduled for this course.

No course grades are posted in public areas. Grades are posted on Blackboard within seven working days of the assignment due date. An Excel spreadsheet is used to calculate grades prior to posting to Blackboard. Final course grade is available through Self-Serve. For questions on accessing Self-Serve, contact the TCL Help Desk at 525-8344 or the Registrar's office at 525-8210.

Course website (Blackboard): https://bb.tcl.edu/ or www.tcl.edu

ADA STATEMENT
The Technical College of the Lowcountry provides access, equal opportunity, and reasonable accommodation in its services, programs, activities, education, and employment for individuals with disabilities. To request disability accommodation; contact the counselor for students with disabilities at (843) 525-8219 during the <u>first ten business days of the academic term</u>. It is the student's responsibility to notify and schedule accommodation testing a week in advance of each exam.

ATTENDANCE
The College's statement of policy indicates that students must attend ninety percent of total class hours (lecture) or they will be in violation of the attendance policy. A copy of TCL's STATEMENT OF POLICY NUMBER: 3-1-307 CLASS ATTENDANCE is on file in the Division Office.

1. Students not attending a face-to-face or online class during the first ten calendar days from the start of the semester are withdrawn from the class for NOT ATTENDING.
2. Students taking an online/internet class must sign in <u>and</u> communicate with the instructor, and complete an online assignment when applicable to the class, within the first ten calendar days from the start of the semester to indicate attendance in the class.
    - Reinstatement requires the signature of the Division Dean.
3. In the event it becomes necessary for a student to withdraw from the course *OR if a student stops attending class*, it is the student's responsibility to initiate and complete the necessary paperwork to officially withdraw. Withdrawing

from class may have consequences associated with financial aid and time to completion. Students are strongly encouraged to consult with Financial Aid prior to withdrawing from any class, particularly if the student is currently on a warning or probation status.

4. Arrival to class, clinical, and lab by the published time is an expectation for all students. The clock in these teaching areas measures class, clinical, and lab times. Arrival to class after the scheduled start time or leaving class prior to dismissal counts as a tardy. *Three tardies and/or early departures are considered as one absence* unless stated otherwise.

5. Continuity of classroom and laboratory (which includes clinical experiences) is essential to the student's progress in providing safe and competent patient care. To evaluate the student's knowledge and skills, it is necessary for the student to be present for all clinical experiences. Students are expected to use appropriate judgment for participating in clinical activities. If absence does occur, the clinical facility must be notified via phone message no later than 30 minutes prior to your clinical start time along with Division of Health Sciences Administrative Assistant **(843-525-8267**). **Failure to do so may result in dismissal from the program.**

6. There are no "excused" absences. <u>All absences are counted, from the first day of class, regardless of the reason for the absence.</u>
    a. When a student exceeds the allowed absences, the student is in violation of the attendance policy. The instructor MUST withdrawal the student with a grade of "W", "WP", or "WF" depending on the date the student exceeded the allowed absences and the student's progress up to the last date of attendance
    OR
    b. Under extenuating circumstances and at the discretion of the faculty member teaching the class, allow the student to continue in the class and make-up the work. This exception must be documented at the time the allowed absences are exceeded.

HAZARDOUS WEATHER
In case weather conditions are so severe that operation of the College may clearly pose a hardship on students and staff traveling to the College, notification of closing will be made through the following radio and television stations: WYKZ 98.7, WGCO 98.3, WGZO 103.1, WFXH 106.1, WWVV 106.9, WLOW 107.9, WGZR 104.9, WFXH 1130 AM, WLVH 101.1, WSOK 1230 AM, WAEV 97.3, WTOC TV, WTGS TV, WJWJ TV, and WSAV TV. Students, faculty and staff are highly encouraged to opt in to the Emergency Text Message Alert System. www.tcl.edu/current-students/text-alert. Lecture, skills laboratory, and clinical missed due to inclement weather will be made up.

With TCL's Text Alerts you can receive immediate notification of emergency events via text messaging on your cell phone. All students are strongly encouraged to register their cell phones with this service. Signing up is easy, just fill out the simple form on the TCL website (https://tcl.regroup.com/signup).

ACADEMIC MISCONDUCT
There is no tolerance at TCL for academic dishonesty and misconduct. The College expects all students to conduct themselves with dignity and to maintain high standards of responsible citizenship. It is the student's responsibility to address any questions regarding what might constitute academic misconduct to the course instructor for further clarification. The College adheres to the *Student Code for the South Carolina Technical College System*. Copies of the "*Student Code and Grievance Procedure"* are provided in the *TCL Student Handbook*, the Division Office, and the Learning Resources Center. Health care professionals hold the public trust. Academic misconduct by health science student's calls that trust into question and academic integrity is expected.

It is a fundamental requirement that any work presented by students will be their own. Examples of academic misconduct include (but are not limited to):
    1. copying the work of another student or allowing another student to copy working papers, printed output, electronic files, quizzes, tests, or assignments.

2. completing the work of another student or allowing another student to complete or contribute to working papers, printed output, electronic files, quizzes, tests, or assignments.
3. viewing another student's computer screen during a quiz or examinations.
4. talking or communicating with another student during a test.
5. violating procedures prescribed by the instructor to protect the integrity of a quiz, test, or assignment.
6. plagiarism in any form, including, but not limited to: copying/pasting from a website, textbook, previously submitted student work, or any instructor-prepared class material; obvious violation of any copyright-protected materials.
7. knowingly aiding a person involved in academic misconduct.
8. providing false information to staff and/or faculty.
9. entering an office unaccompanied by faculty or staff.
10. misuse of electronic devices.

Communication

Instructors will generally respond to voice mail messages and e-mail messages within 72 hours. If there is a problem, the student should remember that a face-to-face meeting with the instructor is best. Student should contact instructor to make an appointment. Student is to check TCL email and Blackboard course site at least twice each day (i.e. morning and evening for course, lab, and/or clinical information and announcements) this is in excess of the university policy on blackboard attendance.

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Syllabus Safety Addendum

<u>Purpose</u>

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The purpose of this safety addendum is to provide each student with safety guidelines during an incident, emergency, or disaster at TCL. In addition, it provides students guidelines for lockdown procedures, evacuation procedures, and active shooter.

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<u>Definition</u>

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An incident is any event, potential or actual, that may impact normal operations but has no immediate health or life threatening consideration or serious effect on the overall functional capacity of the College. An event of this nature should be reported to the Office of the Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.

An emergency is any incident, potential or actual, which may endanger life or health or which affects an entire building or buildings, and will disrupt the overall operations of the College. Outside emergency services will probably be required, as well as major efforts from campus support services. Major policy considerations and decisions will usually be required from the college administration during times of crises. An emergency should be reported immediately by directly using **911** if life or health/injury considerations exist and then to the Office of the President or Vice President for Administrative Services as quickly as possible. Also notify the off-site campus administrator if applicable.

A disaster is any event or occurrence that has taken place and has seriously impaired or halted the operations of the College. In some cases, mass personnel casualties and severe property damage may be sustained. A coordinated effort of all campus-wide resources is required to effectively control the situation. Outside emergency services will be essential. In all cases of disaster, an Emergency Control Center will be activated, and the appropriate support and operational plans will be executed. The disaster should be immediately reported, first by calling **911** and then to the Office of the President or Vice President for Administrative Services. Also notify the off-site campus administrator if applicable.

Types of Emergencies

- ➢ Hurricane
- ➢ Tornado
- ➢ Fire
- ➢ Biochemical or Radiation Spill
- ➢ Explosion/Bomb
- ➢ Downed Aircraft (crash which directly impacts campus operations)
- ➢ Utility Failures
- ➢ Violent or criminal behavior
- ➢ Psychological Crisis

Procedures

Active Shooter
Run/hide/fight (http://www.fbi.gov/about-us/cirg/active-shooter-and-mass-casualty-incidents/run-hide-fight-video)

Building Evacuation
1. Building evacuations occur when an alarm sounds and/or upon notification by Security or the Emergency Director.

2. When the building evacuation alarm is activated during an emergency, individuals should exit according to the building evacuation plan and alert others to do the same.

3. Once outside, individuals should proceed to a clear area that is at least 500 feet away from the affected building. Streets, fire lanes, hydrant areas and walkways should be kept clear for emergency vehicles and personnel.

4. Individuals should not return to an evacuated building unless told to do so by Security or the Emergency Director.

5. Individuals should assist persons with disabilities in exiting the building. Elevators are reserved for disabled persons

Campus Evacuation
1. A uniformed Security Guard, the Emergency Director, or an Emergency Resource Team member will announce evacuation of all or part of the campus grounds.

2. All persons (students and staff) are to immediately vacate the campus, or in the case of a partial evacuation relocate to another part of the campus grounds as directed.

Lockdown
1. Clear the halls
2. Report to the nearest classroom/office
3. Assist those needing special assistance
4. Ensure classroom/office doors are closed and locked
5. Turn off lights
6. Stay away from doors and windows (out of the line of sight)
7. BE QUIET and follow instructor's directions
8. Silence cell phones
9. Wait for the "All Clear" before leaving