TECHNICAL COLLEGE OF THE LOWCOUNTRY

RESPONDING TO REPORT OF COVID19 EXPOSURE

FACULTY OR STAFF RECEIVE REPORT OF POSSIBLE COVID19 EXPOSURE OR POSITIVE CASE

Inform the employee or student that you have been directed to send them home and that they will be contacted by the HR Director or an AVP of Student Services. Faculty or Staff immediatley closes and isolates area.

EMPLOYEE

Report employee exposure to Employee Case Managing Department (CMD) Janis Hoffman VP Admin. Services as soon as possible

STUDENT

Report student exposure to Student Case Managing Department (CMD) Primary -Rod Adams, AVP Student Support Services or, Secondary - Allison Canning, AVP Enrollment Management or Nancy Weber, VP Student Affairs

Was the employee or student on campus with the potential to expose others on campus?

NO

Mandatory 10-day quarantine required of individual with positive report. Individual will receive notification from CMD noting the requirements to return to campus,

YES

CMD immediately notifies Facilities Director so cleaning protocol begins.
Were all individuals potentially exposed taking the appropriate protective measures? (i.e. face cover, social distancing, and disinfecting the area?)

YES

Individuals potentially exposed will be notified by CMD of potential exposure in writing and given the choice to self-quarantine or re-turn to campus with the following stipulations:
1. Use of appropriate precautions;
AND
2. If symptoms occur do not report to campus, see your healthcare provider and notify TCL immediately
OR
3. Execute 14-day quarantine, Individual will receive notification from CMD noting the requirements to return to campus,

NO

Mandatory 14-day quaratine for individuals exposed to a know case of COVID 19.
Everyone who is potentially exposed will receive notification from CMD noting the requirements to return to campus,

Individuals testing positive for COVID may not return to campus for a minimum of 14 days AND 3 consecutive days without fever or symptoms.