

TECHNICAL COLLEGE OF THE LOWCOUNTRY AREA COMMISSION
Strategic Planning Meeting
Culinary Institute of the South at the Technical College of the Lowcountry
March 15, 2022 at 9:00
Public Comment: areacommission@tcl.edu

MINUTES

COMMISSIONERS PRESENT

Randy Dolyniuk, Chairman
Sheree Darien, Vice Chair
James Boozer, Secretary
William Small
Heath Duncan
David Smalls
Rick Toomey

STAFF PRESENT

Richard Gough, President
Leslie Worthington, VP Academic Affairs
Nancy Weber, VP Student Services
Janis Hoffman VP Administrative Services
Mary Lee Carns, VP Institutional
Advancement and Executive Director, TCL
Foundation

COUNTY LIAISONS

Alice Howard, Beaufort County Council –
morning session only

The March meeting of the Area Commission for the Technical College of the Lowcountry was held on Tuesday, March 15, 2022 at 9:00 at the Culinary Institute of the South. Prior to the meeting media were notified and provided with the agenda. An email address for public comment as well as the Zoom information is published on the agenda.

CALL TO ORDER and CONSENT AGENDA

Chairman Dolyniuk called the meeting to order and called for a motion to approve the agenda for this strategic planning session. Mr. Dolyniuk noted that the Commission's strategic plan will need to be flexible in order to adapt to the College's overall strategic plan. Mr. Smalls made the motion which was seconded by Ms. Darien. Motion carried. Mr. Dolyniuk then called for a motion to accept the Consent Agenda consisting of the Minutes of the February meeting and a request from the TCL Foundation to serve wine and beer at the State of the College Reception on April 5. Dr. Small made the motion which was seconded by Mr. Smalls. The Commission vote was unanimous and thus so ordered by Chairman Dolyniuk.

MEETING GOALS and FORMAT

Ms. Carns will facilitate the discussion based in part on the discussion and outcomes at the October meeting.

She says the goal for finishing the College's strategic planning is the end of April. She noted that the Academic division is critically important to the College's plan and she welcomes three newcomers to the process, Laura Dukes as Dean of Business and Industrial Technologies, Dr. Greg Cook as Dean for Continuing Education, and Dr. Leslie Worthington, Vice President for Academics. Vice President Weber and the Student Affairs team is on track with thier division plans.

BY LAWS REVIEW

The Commission discussed the pros and cons of adding 'at large' members to the Commission. The overall sense was that the reasons to add 'at large' seats are not compelling enough to warrent the Legislation that is required to make any changes to the make up of the Commission.

The Commission agreed to include the By Laws in the annual review of the Mission Statement that is done at the annual retreat. Mission: What you are doing. Vision: What you want to be. Once the College develops their strategic plan, the commission will review its plan for compatibility.

Ms. Darien expressed her appreciation for the time committment made by each of her fellow Commissioners.

POLICY REVIEW

Dr. Don Orso and Dean for LRC and SACSCOC liaison, Sasha Bishop, are currently conducting a complete review of the Policies to correct any compliance issues and ensure up to date revelence for each Policy. The policies are reviewed for content and hereafter, a review of the Policies and Procedures will occur at regular intervals of three years. The review team is also assigning responsibility to each vice president and it is the vice president's responsibility to bring all Policies with and without recommended revisions to the Commission during the September/October time frame. Policies are reviewed for content, correct office of responsibility, correct notation of related State Tech Policies and correct notation of associated College Procedure(s). Subsequent to the Policy review, College Procedures will be review in the same manner. Revisions to Procedures do not require Commission approval.

PRESIDENT'S PERFORMANCE REVIEW

The review criteria is the same for all South Carolina Agency Heads and the Commission discussed how the 'one size fits all' criteria relates to the Technical College of the Lowcountry. Chairman Dolyniuk gave an overview of the time line for the Performance Review (due in September) and the Planning Document for the upcoming year (due in October) and said the President should be informally reviewed monthly via his reports at the Commission meetings and compile internal accomplishments in the form of a white paper submitted to the Commission in advance of the appraisal to add value to the state form.

BOARD MEETING STRUCTURE

The Commissioners concurred that the speaker series has been very informative and value added so that will continue on months that there is an appropriate speaker available. It will add approximately 30 minutes to the length of the meeting. The new meeting structure will have the vice presidents presenting quarterly, knowing that deviations will occur. Chairman Dolyniuk would like to include the division deans on the agenda on a rotating quarterly basis. The location of the Commission meetings will also rotate through the service area and be held on the Beaufort Mather campus, New River campus, at the Culinary Institute, in Hampton at the Mungin Center, and in Jasper county at a location to be determined. The April 19th Commission meeting will be held at the Mungin Center.

VERTICALLY DIVERSE WORKFORCE/ DIVERSITY, EQUALITY AND INCLUSION (DEI)

Following the lunch break, Dr. Gough reported to the Commission that he has ordered a DEI / Climate survey to be conducted in mid April. The survey will be administered by an outside agency and will be completely anonymous. Faculty, Staff, and Students will receive the survey. An email and video explaining the importance of responding will go out to both groups on April 12 with the survey following about the 15th of April. The survey will be open until April 30. Dr. Gough also announced the appointment of Assistant Vice President for Student Services, Rodney Adams, as DEI coordinator for the College. Mr. Adams has worked with Dr. Don Orso and Ms. Carletta Jones to customize the survey questions. Dr. Gough will provided the survey questions to the Commission as well as share the results of the survey once they have been compiled.

PREPARING DUAL ENROLLMENT STUDENTS

The leadership team and Commissioners discussed how high school students are 1. Identified and 2. Prepared to succeed as dually enrolled students. The identification and preparation begin in the 9th grade through the 'Talent Search' program and testing. A holistic approach is taken in preparing the student both academically and socially for the routines and expectations at the college level. The students are required to take a 'college skills' class to better navigate the transition. Ms. Carns noted that some CE Workforce classes are available to high school students. For example, high school students can begin commercial drivers license classes on simulators and be ready to take on the road hands on instruction when they turn 18.

Another concern of Dr. Gough's is how to make college affordable for undocumented students who currently pay out of state tuition and are not eligible for any financial aid.

Mr. Dolyniuk encouraged the Commissioners to study the recent Date Insights and to review the Ins and Outs study's executive summary as that data informs the strategic decisions of the college programing.

LEGISLATIVE AFFAIRS

Dr. Gough distributed the Legislative Priorities of the Technical College System (attached to these Minutes) well as the specific 'asks' of our local delegation. The largest goal is to secure funding from the state to match funding from Beaufort County for the construction and operation of a Regional Workforce Training Center to be located on the New River campus. The Commission has previously voted to name the building the General Arthur E. Brown Workforce Training Center.

Dr. Gough talked with the Commission about state funding versus state mandates. For example, while the state may mandate employee raises or bonuses, there is no additional funding provided to fulfill those mandates. As an example, he said that a mandated 3% raise would have a \$750,000 impact on the College's budget and with no additional funding from the state, difficult decisions will have to be made to 'find' the money for the mandate. Dr. Gough and the Commission engaged in discussion of undesirable actions that the college may be forced to take should the mandates come down without additional funding.

EXECUTIVE SESSION

Chairman Dolyniuk called for a motion to go into Executive Session for the purpose of receiving information relative to a contractual legal matter.

Dr. Toomey made the motion which was seconded by Dr. Small. Commission vote was unanimous. Motion carried.

The Commission remained in Executive Session for approximately 30 minutes, at which time Chairman Dolyniuk asked for a motion to return to General Session.

Dr. Small made the motion which was seconded by Dr. Toomey. Motion carried.

GENERAL SESSION

Returning to General Session, Chairman Dolyniuk called for a motion to accept Beaufort County's offer to buy five rental homes from the College at the appraised prices.

Dr. Toomey made the motion which was seconded by Dr. Small. The Commission vote was unanimous and therefore so ordered by Chairman Dolyniuk.

TCL Area Commission
March 15, 2022

ADJOURNMENT

Having no further business, Mr. Dolyniuk adjourned the March 2022 meeting of the Technical College of the Lowcountry Area Commission at 2:45 pm .

Respectfully Submitted,

Ann Cullen

APPROVED:



Randy K. Dolyniuk
Chairman



James Boozer
Secretary



FY2022-2023: LEGISLATIVE PRIORITIES

The SC Technical College System prepares students for in-demand, high-paying jobs — good jobs with great futures, good wages, and opportunities for advancement in any climate.

Our technical colleges deliver quality, relevant instruction at an affordable cost helping to keep education moving forward without adding burden to the financial strain many families face. Programs like Lottery Tuition Assistance and SC WINS keep our students with little to no debt. Technical colleges must be fiercely innovative to ensure student success while meeting the ever-changing demands of business and industry. Our colleges continue embracing new ways to simulate complex skills and reinforce learning from the creative use of instructional technology to artificial intelligence and virtual reality instruction. Our 90% placement rate makes it essential that equipment, labs, and facilities reflect the workplace where our students will eventually go to work. Our colleges need the right tools, techniques, and technologies to help students successfully access learning, flourish on their educational journeys and enjoy productive careers and lives in South Carolina.



1

RECURRING REQUEST

- Base funding for the local colleges
\$50.0M

2

NON-RECURRING REQUEST

- Equipment for high-demand job skills training
\$60.0M
- College maintenance, repair and renovation projects
\$160.0M
- Continue funding for readySC™ to deliver on commitments made by the State
\$2M

3

LOTTERY FUNDING REQUEST

- Lottery Tuition Assistance Program (LTAP)
\$51.1M
- Continue workforce grants for short-term, high-demand job skills training
\$16.0M
- Continue SC WINS Scholarship Program funding
\$17.0M



System Capital Projects Matching CPIP - \$223.4M (Non-recurring/Bond Bill)

Building South Carolina's Workforce — Affordable. Accessible. Relevant.