

TECHNICAL COLLEGE OF THE LOWCOUNTRY AREA COMMISSION

September 12, 2023

The Angus Cotton Academic Center

New River Campus

[Public Comment: areacommission@tcl.edu](mailto:areacommission@tcl.edu)

Minutes

COMMISSIONERS PRESENT

Randy Dolyniuk, Chairman

David Smalls

Heath Duncan

Marjorie Thomas

Richard Toomey

COMMISSIONERS ABSENT EXCUSED

Sheree Darien, Vice Chair

James Boozer, Secretary

STAFF PRESENT

Richard Gough, President

Laura Dukes, VP Academic Affairs

Nancy Weber, VP Administrative Services

Mary Lee Carns, VP Institutional Advancement

**Taylor Welborn, Director Recruitment &
Admissions**

Sarah Turrubiate, HR Specialist

The September meeting of the Area Commission for the Technical College of the Lowcountry was held on Tuesday, September 12, 2023 at 9:00 AM at the Angus Cotton Academic Center on the New River campus of the Technical College of the Lowcountry. Prior to the meeting media were notified and provided with the agenda. An email address for public comment is published on the agenda.

CALL TO ORDER AND APPROVAL OF AGENDA

Mr. Dolyniuk called the meeting to order at 9:05 and confirmed that a quorum was present. Commissioners Darien and Boozer notified Chairman Dolyniuk of their absence before the meeting. Mr. Boozer gave Chairman Dolyniuk his proxy. Chairman Dolyniuk called for a motion to accept the meeting agenda as presented. Dr. Toomey made the motion which was seconded by Mrs. Thomas. Motion carried.

CONSENT AGENDA

The Consent Agenda was provided to the Commission in advance of the meeting and consisted of the Minutes of the July meeting and one curriculum item for Commission approval. Chairman Dolyniuk called for a motion to approve the Consent Agenda as presented. Mrs. Thomas made the motion which was seconded by Mr. Duncan. Commission vote was unanimous and thus so ordered by Chairman Dolyniuk.

ACADEMIC AFFAIRS

TCL Area Commission

September 12, 2023

Vice President for Academic Affairs, Laura Dukes, discussed the rationale and benefits of the creation of the Certificate in Business and Law. All of the courses in the Business and Law Certificate are required in either the Paralegal Degree or the Business Administration Degree so that students seeking to earn one of those associate's degrees will have a semester's worth of program credit upon completion of the Certificate. The Business and Law Certificate is also designed to allow dual enrollment students the opportunity to earn the Certificate while still in high school. The suggested sequence of courses allows high school students to complete the eight-course certificate by taking two courses in the fall and spring semesters over two school years. The Paralegal Advisory Committee approved the Business and Law Certificate in the December 5, 2022 meeting. The TCL Curriculum Committee approved it on July 20, 2023. With the approval of the Commission, the Certificate in Business and Law will go to the System Office and then to SACSCOC for the final approval.

Other curriculum actions taken that do not require Commission approval but are presented for general knowledge are the melding of 3 different but similar general education type certificates created at various times. Because of the similarities of these varying certificates, it is the intention of the department to create ONE strong certificate (THIS ONE: the University Transfer Certificate) and remove the others because of confusion. This Certificate was originally called the General Education Certificate Liberal Arts Core, and had essentially the same options, but was confusing because of the possibilities, the name, and the other certificates. Renaming this certificate for clarity "The University Transfer Certificate" and solidifying what that includes without choices (other than which History class 101 or 102), makes for an easier-to-follow certificate plan in general education and is usable for both dual enrollment and non-dual enrollment students for a strong base of transferable gen ed courses. Also, the certificate was designed to have 8 courses so that students could take the courses in even amounts whether full-time or part-time. There are currently 14 students enrolled in this certificate in its original format. There is no issue with these students completing this certificate after the changes. None of the courses have been removed, nor has any of the order changed, only the amount of choices has altered for a slimming of content to be more manageable. The original students can complete the original certificate or move into the new one.

Culinary Arts and Hospitality Division for 2024 – 2025: The Culinary Arts and Hospitality Division has revamped its curriculum. After teaching the program for three years, they have been able to immerse themselves into each program and want to close some gaps to offer students the best education. Changes have been approved for pre-reqs, credit hours, and program revisions. Culinary is also seeking to be ACF accreditation. The ACF certification program is the most comprehensive certification program for culinarians. Culinarians achieve certification based on education, experience, and successful completion of written and practical exams. ACF Certification adds value to the certificants, employers, and the public. With thousands of chefs competing in the job market, it is essential to prove your culinary competency. These changes will also help them accomplish accreditation. Another component of the American Culinary Federation is the American Academy of Chefs. AAC is the honor society of ACF, representing the highest standards of professionalism in the organization, society, and the industry

The Cybersecurity program continues its strong growth with 60-70 students now enrolled. One recent graduate of TCL's Cybersecurity program has been hired by an out of state firm with a starting salary of \$90K.

STUDENT AFFAIRS

Dual Enrollment Tuition Rates

Vice President Weber told the Commission that dual enrollment is at an all time high and comprises ~ 27% of overall enrollment for Fall semester. She recognized the hard work of Taylor Welborn, Director for Recruitment and Admissions and Sara Cain, Navigator focusing on Dual Enrollment. VP Weber said that the relationships they have built with the high school counselors and dual enrollment coordinators at the district level have translated directly into the high dual enrollment numbers.

The Beaufort school district and other funding covers the tuition for students in public schools whereas independent Charter School students, Home-schooled students, and Private school students do not have access to these sources of tuition assistance and pay full tuition out of pocket. Ms. Welborn presented the following facts to the Commission to aid in their understanding of the tuition inequity and potential benefits to the student, the parents/guardians, and the College in offering these groups a reduced tuition rate.

- ~ 20% of the DE population pay out-of-pocket costs to attend
- ~78% of the DE population paying out-of-pocket persist to the next semester
- 89% of our DE population takes 6 credits or more
- <1% of the "paying" students are classified as out of state
- 95% of these students maintain LTA eligibility across all semesters

Proposed: Dual Enrollment students attending a private school, homeschool, or charter school will be charged a tuition rate equivalent to LTA (\$80 per credit hour) alongside the Dual Fee Waiver (\$41 per credit hour). The new Dual Enrollment tuition and fee structure will create a more equitable, attainable educational experience for all dual enrollment students. This adjustment will level the playing field between our public, private, charter, and homeschool students.

See dual enrollment fee matrix attached to these Minutes for expanded financial details

Anticipated Benefits of Proposal:

- Increased buy-in from school administrators and community
- Increase in overall enrollment and credit hours completed (projected growth of 10% within the subgroup)
- Increased word-of-mouth marketing
- Greater access to CTE certifications for students to contribute to the workforce in the Lowcountry
- Increase in conversion from Dual Enrollment to First-time Freshman upon graduation from high school

Implementation plan: New student-type designation created by IT to apply the DE fee table to the applicable students. Fees will automatically populate based on this coding entered by the Dual Enrollment Coordinator. Initial implementation is to occur for Fall 2023 and forward.

Proposed Timeline:

Upon Commission approval, all applicable students will be converted to the new student type by Friday, September 15th. Following Financial Aid awarding and billing the updated tuition and fees will be published to the community no later than September 29th.

Chairman Dolyniuk called for a motion to approve the proposed tuition rate for Charter school, Home-schooled, and Private school dual enrollment students as presented. Mrs. Thomas made the motion which was seconded by Dr. Toomey. The Commission vote was unanimous in favor and thus so ordered by Chairman Dolyniuk.

SCATCC

Mr. David Smalls, outgoing President of the SCATCC, reported that the next quarterly meeting of the Commissioner's Association is December 6. He noted that they are discussing the Day of Learning/Commissioner's Academy format and will likely include opportunities for on line education for Commissioners. The 2024 Day of Learning will be held in Columbia on January 31. He will report to the TCL Commission at the January meeting.

PRESIDENT'S REPORT

Dr. Gough asked VP Carns to update the Commission on activities related to the establishment of the Arthur E. Brown Workforce Training Center to be built on the New River campus. She said that she is working with Hank Admundson, Special Assistant to the County Administrator, John O'Toole of the Beaufort County Economic Development Corporation, and the Southern Carolina Economic Alliance to conduct a feasibility study. Previously recieved funds of \$2.5 million will be used to engage Tom Savory, architect, to produce renderings. The training center will be located on the New River campus. The New River campus straddles the border of Beaufort and Jasper counties. Following a brief discussion, Chairman Dolyniuk called for a motion to explore the feasibility of repayment of bond debt for New River to Beaufort County. Dr. Toomey made the motion which was seconded by Mrs. Thomas. Commission vote was unanimous in favor and thus so ordered by Chairman Dolyniuk.

CHAIRMAN'S REPORT

Chairman Dolyniuk called for a motion to go into Executive Session so the Commission may recieve an update on an on-going legal matter. Dr. Toomey made the motion which was seconded by Mrs. Thomas. Commission vote was unanimous in favor and thus so ordered by Chairman Dolyniuk.

EXECUTIVE SESSION

*For the purpose of receiving information relative to a legal matter pursuant to
Section 30-4-70 of the South Carolina Freedom of Information Acts*

The Commission remained in Executive Session for 30 minutes at which time Chairman Dolyniuk called for a motion to return to General Session. Mrs. Thomas made the motion which was seconded by Mr. Duncan. Commission vote was unanimous and thus so ordered by Chairman Dolyniuk.

GENERAL SESSION

Chairman Dolyniuk stated that the Executive Session was for the purpose of receiving information on a legal matter; no decisions were made, nor did the discussion require Commission votes.

ADJOURNMENT

Having no further business, Mr. Dolyniuk adjourned the September meeting of the Technical College of the Lowcountry Area Commission at 10:40.

Respectfully Submitted,

Ann Cullen

APPROVED:



Randy K. Dolyniuk
Chairman



James Boozer
Secretary

Attachment A

Beaufort County, Bridges *\$49 per c/r

Credits	Tuition	Student Fee	Gen Fee	Bookstore	Total	LTD
3	642	100	45	66	853	0
4	856	100	60	88	1104	0
5	1070	100	75	110	1355	0
6	1284	100	90	132	1606	480

ACE, Hampton, Jasper, Polaris Tech-Esser Grant

Credits	Tuition	Student Fee	Gen Fee	Bookstore	Total	LTD
3	642	100	45	66	853	0
4	856	100	60	88	1104	0
5	1070	100	75	110	1355	0
6	1284	100	90	132	1606	480

Charter, Private, Homeschools- proposed

Credits	Tuition	Student Fee	Gen Fee	Bookstore	Total	LTD
3	240	100	45	66	451	0
4	320	100	60	88	568	0
5	400	100	75	110	685	0
6	480	100	90	132	802	480