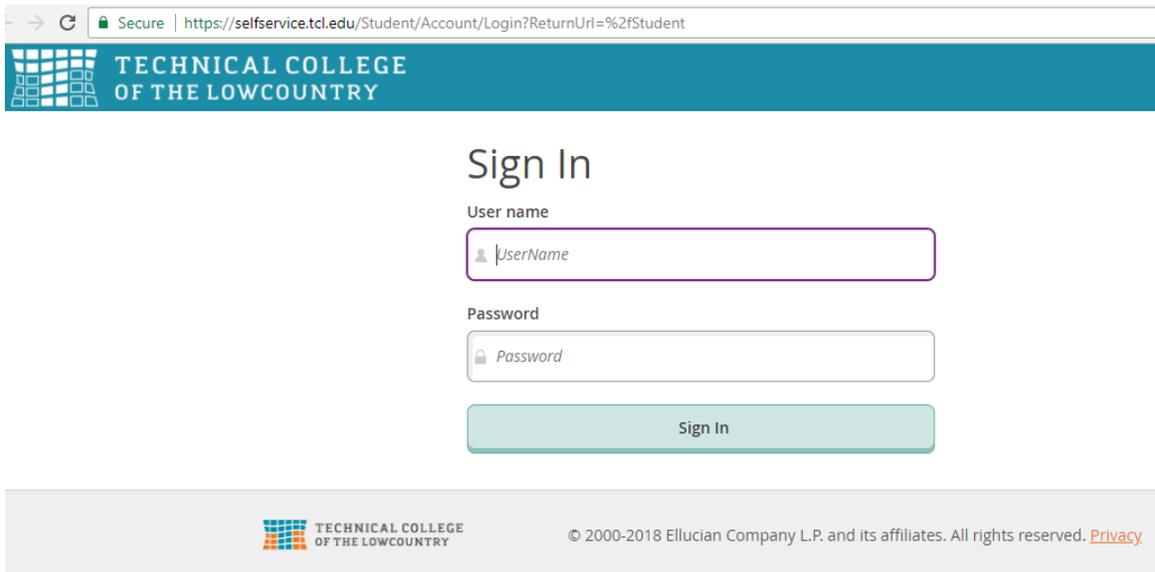


TECHNICAL COLLEGE OF THE LOWCOUNTRY

TCL Self-Service Student Planning User Guide

Steps to Getting Started

Login to TCL Self-Service at <http://selfservice.tcl.edu>



Secure | <https://selfservice.tcl.edu/Student/Account/Login?ReturnUrl=%2fStudent>

TECHNICAL COLLEGE OF THE LOWCOUNTRY

Sign In

User name

Password

Sign In

 TECHNICAL COLLEGE OF THE LOWCOUNTRY

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- Your user name is your first and last name, all in lower case with no spaces.
- For current and returning students your password is the same as it was for Webadvisor. NOTE: If this is your first semester at TCL, your password is the last seven digits of your Social Security Number and you will be required to change your password after logging in. Your new password can be six to nine characters long and must be a combination of letters and numbers.
- Need help logging in? Contact the Helpdesk at 843-525-8344 or helpdesk@tcl.edu.

Select the Student Planning tab.



Student Planning

Here you can search for courses, plan your terms, and schedule & register your course sections.

Steps to Getting Started:

- View your program
- Check your progress
- View your GPA
- View your current class schedule

Academics > Student Planning > Planning Overview

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps t...

1

View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

2

Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

Programs	Cumulative GPA	Progress
Associate in Arts	4.000 (2.000 required)	<div style="width: 100%; height: 10px; background-color: #28a745;"></div>

Spring 2018 - 16 Week Term Schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9am							
10am			MGT-120-708				
11am							
12pm							

View Your Progress – Select Go to My Progress

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps t...

1

View Your Progress

Start by going to My Progress to see your academic progress in your degree and search for courses.

[Go to My Progress](#)

2

Plan your Degree & Register for Classes

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

[Go to Plan & Schedule](#)

My Progress

Associate in Arts (1 of 1 programs)

At a Glance

Cumulative GPA:	4.000 (2.000 required)	<div style="border: 1px solid #ccc; padding: 5px;"> <p>i Program Completion must be verified by the Registrar.</p> <p>Progress</p> <p>Total Credits (78 of 60)</p> <table border="1"> <tr> <td>51</td> <td>27</td> <td>60</td> </tr> </table> <p>Total Credits from this School (78 of 15)</p> <table border="1"> <tr> <td>51</td> <td>27</td> <td>15</td> </tr> </table> </div>	51	27	60	51	27	15
51	27		60					
51	27		15					
Institution GPA:	4.000 (2.000 required)							
Degree:	Associate in Arts							
Majors:	Associate in Arts							
Departments:	Associate in Arts							
Catalog:	2014							

Description

Program Notes

[Show Program Notes](#)

Requirements

Major AA 2006

Complete the following item. **0 of 1 Completed.** [Hide Details](#)

A

Major Courses

STUDENT MUST TAKE 15 CREDITS FROM ANT, ART, ENG, GEO, HIS, ECO, MUS, PSY, PHI, SOC, SPC, THE, AND ANY FOREIGN LANGUAGE.

Complete all of the following items. **0 of 1 Completed.** [Hide Details](#)

6 of 15 Credits Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Completed	ART-101 Art History and Appreciation	A	2016FA	3

- View your progress towards completing your current course plan requirements.
- Search for courses to meet requirements that have not been met.
- View graphic displays that summarize your progress.

Progress bar calculated

The Progress graphic shows an approximate percentage of program requirements you have completed. Contact the Registrar for final determination of program completion.

View a summary of progress

A list of your active academic program along with associated cumulative grade point average and credit information appears on the Home page. Select your program or select **My Progress** to go to additional information about your progress in your program.

Plan courses

From Plan & Schedule you can:

- Add or remove planned courses to a current or future term in your course plan.
- View and modify a timeline view of your course plan.
- Add and remove sections for a particular term's schedule.

View progress towards my degree requirements

- View your progress towards completing your current course plan requirements.
- Search for courses to meet requirements that have not been met.
- Your GPA is displayed, and will display more boldly if it does not meet the required GPA level.
- The Progress graphic shows an approximate percentage of program requirement components you have completed.
- The Total Credits graphic shows the number of credits you have completed, have in progress and have planned, based on the minimum credits required by your program.

Change my academic program

You cannot change your program in Student Planning. However, you can use View a New Program where you may see a list of all programs from which to choose. Once you select a program from the list, you will be shown a temporary “My Progress” view of where you currently stand in the program you selected, based on your completed coursework and future planned courses. If you want to permanently make a program change, you will need to talk to an advisor.

Requirement waivers or substitutions in My Progress

Waivers or substitutions for requirements in your academic programs are possible with proper authorizations. Any exceptions that have been granted will appear here for the academic program in which you are currently enrolled. If you decide to change programs, you must work with your advisor to determine which of the exceptions may apply to the new program.

Program Notes

You can see important notes about your program by choosing the Show Program Notes link. If there is information for you to view, it is displayed in a dialog box that you can scroll through. Check your Program Notes frequently.

View and modify my course plan

You can view and modify the academic terms and courses in your current course plan. You can:

- Add a term.
- Remove a future term that does not contain any planned courses. (You cannot delete past or current terms from your course plan.)

Plan and Schedule: Schedule View

Select Plan and Go to Schedule

Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps t...

Search for courses...

- 1** **View Your Progress**
Start by going to My Progress to see your academic progress in your degree and search for courses.
[Go to My Progress](#)
- 2** **Plan your Degree & Register for Classes**
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.
[Go to Plan & Schedule](#)

Programs Cumulative GPA Progress

If you have registered in sections they will show on the calendar schedule.

Academics > Student Planning > Plan & Schedule

Plan your Degree and Schedule your courses

Search for courses...

Schedule Timeline Advising Petitions & Waivers

Spring 2018-2nd 8 Week Term Register Now

Filter Sections Save to iCal Print Planned: 0 Credits Enrolled: 3 Credits Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am		COL-103-55		COL-103-55			
9am							
10am							
11am							
12pm							
1pm							

COL-103-55: College Skills

Registered

Credits: 3
Grading: Graded
Instructor: Speaks, D
3/12/2018 to 5/7/2018

Meeting Information

Drop

Search for course sections

You can search for course sections that are available to add to open terms in your course plan by using the Search for courses field or the Course Catalog. The following are options when using the search:

- Search for courses by entering a specific course, such as Math 101, MAT 101, or by entering a keyword that appears somewhere in the course information, such as in the course title.
- Use the Course Catalog to view all of the available courses by clicking into the search box and pressing enter or for a subject by first browsing a list of subjects, then filtering within subject.
- Add a course to your schedule from your search results by clicking "Add Course to Plan".

You can search for and add course sections to your schedule from terms that are available for registration. For example, you can view all of the available sections for a subject by browsing a list of subjects in the Course Catalog. You can also

search for a section by keyword from the Search for courses field. When adding a section to your schedule from your search results, you can:

- Add a section to your schedule whether or not the course is already on your course plan as long as it is in your program of study.
- If the course is already on your plan, use the View Available Sections link to add sections to your schedule.
- Add sections with no meeting time. These will appear at the bottom of the view.

The screenshot shows the 'Search for Courses and Course Sections' interface. At the top, there is a search bar with 'engl-101' entered. A 'Filter Results' button is located to the left of the search bar. Below the search bar, there are three course listings:

- ENGL-101 English Composition I (3 Credits)**: Includes a description, prerequisites, and terms offered. A callout points to the 'Add Course to Plan' button.
- ENGL-101 Fundamentals of English Lit. (3 Credits)**: Includes a description, prerequisites, and terms offered. A callout points to the 'Add Course to Plan' button.
- ENGL-101 Composition (3 Credits)**: Includes a description, prerequisites, and terms offered. A callout points to the 'Add Course to Plan' button.

Below the course listings, there is a table for 'Spring Term 2016' showing available sections for 'English Composition I JVG'.

Seats	Times	Locations	Instructors
2	T/Th 9:30 AM - 10:50 AM 1/11/2016 - 4/22/2016	TBD Lecture	TBD

A callout points to the 'Add Section to Schedule' button next to the table. Below the table, there is a 'Section Details' window for 'ENGL-101 JVG: English Composition I'.

Section Details:

- ENGL-101 JVG: English Composition I**
- Spring Term 2016
- Instructors:** TBD
- Meeting Information:** TuTh 9:30 AM - 10:50 AM, 1/11/2016 - 4/22/2016, TBD (Lecture)
- Dates:** 1/11/2016 - 4/22/2016
- Seats Available:** 2 of 2 Total
- Credits:** 3
- Grading:** Graded
- Requisites:** Take ENGL-099. - Must be taken either prior to or at the same time as this course.

At the bottom of the 'Section Details' window, there are 'Close' and 'Add Section to Schedule' buttons. A callout points to the 'Add Section to Schedule' button.

Remove planned courses from course plan (see Plan & Schedule: Timeline View)

You may remove a planned course or planned section from a current or future term on your plan by using one of the following methods:

- To remove individual courses, select the Schedule or the Timeline view from the Plan & Schedule tab. Select the x next to the course or section names to remove the item from the plan.
- To remove all the planned courses, select the Schedule or the Timeline view from the Plan & Schedule tab. Next select Remove Planned Courses. The Remove Planned Courses dialog box is displayed. From there you will need to verify that you want to remove the planned courses as indicated. See next page

Remove Planned Courses

You may not remove a course or section from the plan once you have registered for a section of it in that term or if the course has been marked as protected.

Plan and Schedule: Timeline View

Home My Progress **Plan & Schedule** Course Catalog Test Summary Unofficial Transcript

Plan your Degree and Schedule your courses

Search for courses...

Schedule **Timeline** Advising

Remove Planned Courses + Add a Term

Spring Term 2016	Fall Semester 2016	Spring Semester 2017	Fall 2017
<ul style="list-style-type: none">COMP-101: Intro to Computer Science Pt 2 Credits: 3COMP-201: Intermediate Computer Science Credits: 3COMP-ELEC: Computer Science Elective Credits: 3ENG-434: Intro to Lit Credits: 3ENG1-101-WG: English Composition I <p>15 Planned Credits</p>	<ul style="list-style-type: none">BUSN-101: Intro to Bus. Mgmt Part 2 Credits: 3COMP-200-01: Intro. to Comp. Science Credits: 3COMP-201-02: Intermediate Computer Science Credits: 3COMP-4243: Computer Science I Credits: 3 <p>16 Planned Credits</p>	<ul style="list-style-type: none">COMP-3310-01: Fndns of Computer Science Credits: 3COMP-3320: Business Systems Programming Credits: 3COMP-3323: Data Structures Credits: 3THEA-125: Theatre Practicum Credits: 1 <p>GPA: 0.00 3 Enrolled Credits, 7 Planned Credits</p>	<ul style="list-style-type: none">COMP-3329: Analysis of Algorithms Credits: 3COMP-3330: Data Structures and Algorithms Credits: 3COMP-3331: Fundamentals of Artificial Int Credits: 3COMP-3370: Nature of Programming Language Credits: 3COMP-ELEC: Computer Science Elective <p>15 Planned Credits</p>

View and modify my course plan

You can view and modify the academic terms and courses in your current course plan. At first, a default course plan is displayed, including default terms and without any courses specified. As you update your course plan, the last term that displays when you scroll to the right is determined by your anticipated completion date. You can: See above

- Add a term that falls after your anticipated completion date.
- Add a term that was previously removed.
- Remove a future term that does not contain any planned courses. If you remove a future term with planned courses, a message will confirm your action. If the future term has any protected courses you will not be able to remove the term. See above

Note: You cannot delete a past or current term from your course plan or delete a term that has one registered course. You must detail to the calendar for that term and drop the registered course or delete the planned courses. See above

Register if schedule contains available sections for more than one course

When your schedule contains available sections for more than one course, determine which sections you want and select Register Now.

Register when some sections on schedule are available and others are not

You have the following options to register for the available courses:

- Select Register Now. When you submit a schedule that contains some available and some unavailable sections, you will be registered for the available sections only. Then you can search for the remaining available sections that you need.
- Select Register for the section you want to register for in the course container. If the section is not available, the register option is not displayed.

If you are trying to register for courses that are currently unavailable, you will not be able to register for them at this time. Look for a different available section of the course.

Register for a section that has a prerequisite

Select Register Now. When you submit a section for registration that has a prerequisite course, you will only be registered for the section if you have already met the prerequisite. Otherwise, you will not be registered for that section.

The screenshot displays a course schedule interface for the Spring 2018-2nd 8 Week Term. The interface includes a navigation bar with tabs for Schedule, Timeline, Advising, and Petitions & Waivers. Below the navigation bar, there are buttons for 'Remove Planned Courses' and 'Register Now'. The main area shows a grid of sections with columns for days of the week (Sun, Mon, Tue, Wed, Thu, Fri, Sat) and rows for times (11am, 12pm, 1pm, 2pm, 3pm, 4pm, 5pm, 6pm, 7pm, 8pm, 9pm, 10pm, 11pm). Two courses are listed in the left sidebar: ART-105-83: Film As Art and GEO-102-83: World Geography. Both are marked as 'Planned'. The ART-105-83 course has a 'Register' button, which is highlighted by a red arrow. The GEO-102-83 course does not have a 'Register' button. At the bottom, there is a section titled 'Sections with no meeting time' which lists the two planned courses.

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							
10pm							
11pm							

Sections with no meeting time

- ART-105 Film As Art Section 83 Faculty: Moore, C
- GEO-102 World Geography Section 83 Faculty: Morgan, D

Drop a registered section

You can drop a registered section only prior to the start of the course. Select a section from your current schedule and drop it from your registration by selecting Drop. The Register and Drop Sections dialog box is then displayed where you can select any additional sections you want to drop and you can also choose to register for any other planned sections at the same time. Select Update when you have completed your selections and you will be registered and dropped from the sections you specified. The planned section will remain on your schedule, but it will no longer show that you are registered for the course if the drop was successful. **To drop classes once the semester has started, you will need to contact your instructor via your TCL email. Keep a copy of the email for your records.**

Academics > Student Planning > Plan & Schedule

Plan your Degree and Schedule your courses

Schedule | Timeline | Advising | Petitions & Waivers

Spring 2018-2nd 8 Week Term

Filter Sections | Save to iCal | Print | Planned: 0 Credits | Enrolled: 3 Credits | Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
7am							
8am		COL-103-55		COL-103-55			
9am							
10am							
11am							
12pm							
1pm							

COL-103-55: College Skills
Registered
Credits: 3
Grading: Graded
Instructor: Speaks, D
3/12/2018 to 5/7/2018
Meeting Information

Be sure to confirm that your status for the course moves from Registered to Dropped or Withdrawn.

Plan and Schedule: Advising

Submit your plan and schedule to your advisor (optional).

Select Request Review. Your full plan (all terms) is submitted. Your advisor may approve or deny any course in a planned term. Your advisor may make comments about your plan that you can review.

Email your advisor. Click on the name of your advisor.

Plan your Degree and Schedule your courses

Schedule | Timeline | Advising | Petitions & Waivers

My Advisors
✉ Jeffrey Kolb

Compose a Note

View Note History
Plan is approved.
[REDACTED]

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Course Catalog: Search Results

Filter the results of a search for courses that are available to add to course plan

You can filter search results to view course and section information.

- Refine your search results by applying filters from the categories on the left side of the page. You can filter your search results by subject, location, and course level.
- You can add and remove any or all filters on your search results

View course details and available sections

Select a course from the search results to expand and review the course details. You can also expand and review the available sections, if applicable.

Search for a course by subject

You can use the Course Catalog to locate courses.

Return to the Course Catalog and in the Search for a course subject window, enter the first letter or letters of the subject to refine the list. After you select a subject, you can then select an item from the list to view the course search details.

Search for Courses and Course S...

[Back to Plan & Schedule](#)

ACC

Filter Results

Filters Applied: None

AVAILABILITY

SUBJECTS

ACC Accounting (6)

AOT Administrative Office Tec (1)

LOCATIONS

Beaufort - Main Campus (2)

New River Campus (4)

Online Only (4)

TERMS

Spring 2018 - 16 Week Terr (5)

2017FA (3)

DAYS OF WEEK

Monday (4)

Tuesday (1)

Wednesday (2)

Thursday (1)

TIME OF DAY

Select time range...

ACC-124 Individual Tax Procedures (3 Credits) [Add Course to Plan](#)

This course is a study of the basic income tax structure from the standpoint of the individual, including the preparation of individual income tax returns.

Requisites: RDG-100 - Must be completed prior to taking this course.
BUS-140 or MAT 102 - Must be completed prior to taking this course.

[View Available Sections for ACC-124](#)

ACC-230 Cost Accounting I (3 Credits) [Add Course to Plan](#)

This course is a study of the accounting principles involved in job order cost systems.

Requisites: null - Must be completed prior to taking this course.

ACC-240 Computerized Accounting (3 Credits) [Add Course to Plan](#)

This course is a study of using the computer to design and implement various accounting functions, including financial transactions, records, statements, reports, and documents.

Requisites: ACC-101 - Must be completed prior to taking this course.

[View Available Sections for ACC-240](#)

Course Catalog: Available Sections

View course detail and available sections

Select a course from the search results to expand and review the course details. You can also expand and review the available sections, if applicable.

Search for a course by subject

You can use the Course Catalog to locate courses.

Return to the Course Catalog and in the Search for a course subject window, enter the first letter or letters of the subject to refine the list. After you select a subject, you can then select an item from the list to view the course search details.

Academics > Student Planning > Course Catalog

Search for Courses and Course S...

< [Back to Plan & Schedule](#)

Filter Results

Filters Applied: None

> AVAILABILITY

> SUBJECTS

- BIO Biology (13)
- BMT Biomedical Technician (2)
- ACC Accounting (1)
- AHS Allied Health Science (1)
- ANT Anthropology (1)
- Show All Subjects

BIO-101 Biological Science I (4 Credits) [Add Course to Plan](#)

This course is a study of the scientific method, basic biochemistry, cell structure and function, cell physiology, cell reproduction and development Mendelian genetics, population genetics, natural selection, evolution, and ecology.

Requisites: TAKE RDG-100, MAT-102, ENG-100; - Must be completed prior to taking this course.

[View Available Sections for BIO-101](#)

Course Catalog: Add a Course

Add a course to course plan

You can select Add Course to Plan. You can then select the term where you want to add the course.

Add a section to schedule

After you expand and review available sections for a course, you can select Add Section to Schedule. You can review the section details before adding the section.

Filter Results

Filters Applied: None

> AVAILABILITY

> SUBJECTS

- BIO Biology (13)
- BMT Biomedical Technician (2)
- ACC Accounting (1)
- AHS Allied Health Science (1)
- ANT Anthropology (1)
- Show All Subjects

> LOCATIONS

- Academy for Career Excellence (1)
- Battery Creek High School (1)
- Beaufort - Main Campus (2)
- Hampton - Mungin Center (5)
- New River Campus (14)
- Online Only (18)
- Whale Branch Early College HS (7)

> TERMS

- 2017FA (30)
- Spring 2018 - 16 Week Term

BIO-101 Biological Science I (4 Credits) [Add Course to Plan](#)

This course is a study of the scientific method, basic biochemistry, cell structure and function, cell physiology, cell reproduction and development Mendelian genetics, population genetics, natural selection, evolution, and ecology.

Requisites: TAKE RDG-100, MAT-102, ENG-100; - Must be completed prior to taking this course.

> **View Available Sections for BIO-101**

Spring 2018 - 16 Week Term

Biological Science I 01 [+](#) [-](#) [Add Section to Schedule](#)

Seats	Times	Locations	Instructors
0	M/W 8:00 AM - 9:15 AM 1/8/2018 - 5/7/2018	Beaufort - Main Campus, Building 10 Bio/Cosmotology 101 Lecture	Goebel, S
	M/W 9:30 AM - 11:00 AM 1/8/2018 - 5/7/2018	Beaufort - Main Campus, Building 10 Bio/Cosmotology 105 Laboratory/Clinical	

Course Catalog: Section Details

Section Details displays the information on the section: credits/grading, prerequisites/corequisites, seats available, meeting info, dates offered.

Section Details

BIO-101-01: Biological Science I
Spring 2018 - 16 Week Term

Instructors Goebel, S (sgoebel@tcl.edu)

Meeting Information M, W 8:00 AM 9:15 AM
1/8/2018 - 5/7/2018
Beaufort - Main Campus, Building 10 Bio/Cosmotology 101 (Lecture)
M, W 9:30 AM 11:00 AM
1/8/2018 - 5/7/2018
Beaufort - Main Campus, Building 10 Bio/Cosmotology 105 (Laboratory/Clinical)

Dates 1/8/2018 - 5/7/2018

 This section is full.

Seats Available 0 of 24 Total

Waitlisted 0

Close

Add Section

Course Catalog: Add Section to Schedule

You can use the Course Catalog to locate courses.

In the Search for a course subject field, enter the first letter or letters of the subject to refine the list, or the full name of the subject. Then select an item from the list to view the course search details.

Use either the **Search for courses** or **Search for a course subject fields** to find courses and sections. You can enter the course name (i.e., math-101 or math101) to locate a specific course in the Search for Courses window. You can also enter a keyword to find courses by title. For example you might enter **Psychology** to find a Psychology course. When you use the Search for courses window, the courses found will be listed in order of how well they match your keywords. After the pertinent courses have been identified, you can select **View Available Sections for [course name]** to see sections for each specific course.

PSY-201 General Psychology (3 Credits) Add Course to Plan

This course includes the following topics and concepts in the science of behavior, scientific method, biological bases for behavior, perception, motivation, learning memory, development, personality, abnormal behavior, therapeutic techniques, and social psychology.

Requisites: TAKE ENG-100, RDG-100; - Must be completed prior to taking this course.

[View Available Sections for PSY-201](#)

Spring 2018 - 16 Week Term

General Psychology 01 Add Section to Schedule			
Seats	Times	Locations	Instructors
17	M/W 9:30 AM - 10:45 AM 1/8/2018 - 5/7/2018	Beaufort - Main Campus, Building 9 Arts & Sciences 111 Lecture	Mullins, T
General Psychology 02 Add Section to Schedule			
Seats	Times	Locations	Instructors
13	T/Th 8:00 AM - 9:15 AM 1/8/2018 - 5/7/2018	Beaufort - Main Campus, Building 9 Arts & Sciences 111 Lecture	Mullins, T

Section Details

PSY-201-02: General Psychology
Spring 2018 - 16 Week Term

Instructors	Mullins, T (tmullins@tcl.edu , 843-525-8306)
Meeting Information	Tu, Th 8:00 AM 9:15 AM 1/8/2018 - 5/7/2018 Beaufort - Main Campus, Building 9 Arts & Sciences 111 (Lecture)
Dates	1/8/2018 - 5/7/2018
Seats Available	13 of 25 Total
Credits	3
Grading	Graded
Requisites	 TAKE ENG-100, RDG-100; - Must be completed prior to taking this course.

Course Description This course includes the following topics and concepts in the science of behavior, scientific method, biological bases for behavior, perception, motivation, learning memory,

Close

Add Section

Test Summary

View my test scores.

Test Summary					
Admission Tests					
No tests of this type have been recorded.					
Placement Tests					
Test	Date Taken	Score	Percentile	Status	Status Date
Accuplacer Arithmetic	9/5/2017	35		✔ Accepted	9/5/2017
Accuplacer Reading	9/5/2017	78		✔ Accepted	9/5/2017
Accuplacer Writing	9/5/2017	56		✔ Accepted	9/5/2017
Other Tests					
No tests of this type have been recorded.					

Unofficial Transcript

View my unofficial transcript.

Academics ▾

Student Planning ▾

Unofficial Transcript

Unofficial Transcript



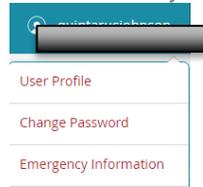
These documents are unofficial and should not replace the official signed and sealed transcript provided by the registrar.



[Degree Audit Transcript](#)

User Profile

In order to access the User Options, click on your name and make your selection.

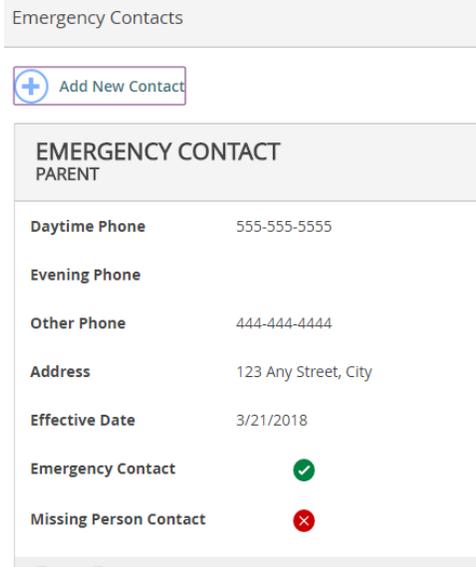


Under user profile you may:

- Update your address
- Update your phone numbers
- View your email
- Confirm all of the above

Select change password to change your password.

Add or update an emergency contact.



Need Help?

- Call 843-525-8207
- Visit one of our campuses
 - Beaufort (Student Records, Bldg. 2, Room 106)
 - New River (Admissions)
 - Hampton (Front Desk)